



Republic of the Philippines
Province of Cebu
MUNICIPALITY OF SAN FRANCISCO

OFFICE OF THE MUNICIPAL BIDS AND AWARDS COMMITTEE
San Francisco, Cebu

Advertisement No. 103-2023

INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF MEALS AND SNACKS USED FOR THE IMPLEMENTATION OF DRR/CAA PROGRAMS, ACTIVITIES, AND PROJECTS.

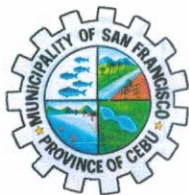
Given the absence of a quorum for the aforementioned procurement scheduled on May 17, 2023, due to the absence of all BAC Members wherein they will be attending an important GAD Seminar in Bohol, all concerned are hereby notified that the said opening of bids will be moved on **May 24, 2024, Wednesday, 9:00 am BAC Office Building, Municipality of San Francisco, Cebu.**

Original Schedule	New Schedule
Bid Conference/Opening of Bids May 17, 2023	May 24, 2023

Please be guided accordingly.

Very truly yours,


RICHARD V. MANINGO
Chairperson
Bids and Awards Committee
May 08, 2023



Republic of the Philippines
Province of Cebu
Municipality of San Francisco

BIDS AND AWARDS COMMITTEE
San Francisco, Cebu

INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF MEALS AND SNACKS USED FOR THE IMPLEMENTATION OF DRR/CAA PROGRAMS, ACTIVITIES, AND PROJECTS.

Notice is hereby given that the articles listed at the back hereof will be submitted for public bidding at the Mayor's Office, Municipality of San Francisco, Province of Cebu on May 17, 2023, at 9:00 P.M. in the BAC Office Building, Municipality of San Francisco, Cebu.

Eligible bidders shall submit their bids through their authorized managing officer or their duly authorized representative using this official form including its annexes on or before May 17, 2023, at 9:00 P.M. in three (3) separate sealed envelopes, the first containing the technical component of the bid with the expression of interest and the second containing the financial component of the bid, with the name of the contract to be bid and the name of the bidder in capital letters, addressed to the BAC. Bidders shall mark two envelopes; "DO NOT OPEN BEFORE (date, time, and opening of bids)." Both envelopes shall then be sealed in an outer envelope, which shall be addressed to the BAC and shall be marked as specified.

Bids submitted after the deadline on May 17, 2023, at 9:00 P.M. shall not be accepted.

Bidders may modify their bids, provided that this is done before the deadline for the submission and receipt of bids. A bidder who modifies its bid shall not be allowed to retrieve its original, but shall only be allowed to send another bid equally sealed, properly identified, linked to its original bid and marked as a "**Modification**" thereof, and stamped "**received**" by the BAC. Bid modification received after the applicable deadline shall not be considered and shall be returned to the bidder unopened.

Bidders may withdraw their bids before the deadline for the receipt of bids through a letter. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in IRR-A. A bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract. A bidder may also express its intention not to participate in the bidding through a letter, which should reach and be stamped and received by the BAC before the deadline for the receipt of bids.

Each bid must be accompanied by a Bid Security in Cash, Certified Check, Cashier's Check, or Manager's Check, in the amount in **PESOS** equivalent to two percent (2%) of the approved budget for the contract to be bid as a guarantee that the successful bidder shall, within ten (10) Calendar Days, from receipt of the NOTICE OF AWARD, enter into a contract with the Municipality of San Francisco, Cebu. No Bid Securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed to comply with any of the requirements to be submitted in the first envelope of the bid, as provided in IRR-A. It shall be returned only after the bidder with the lowest calculated responsive bid has signed the contract and furnished the Performance Security, also in Cash, Certified Check, Cashier's Check, Manager's Check, Bank Draft, or irrevocable letter of credit in the amount equivalent to five percent (5%) of the total contract price, or in the form of a bank guarantee equivalent to thirty percent (30%) of the total contract price to guarantee the faithful performance by the winning bidder of its obligation under the contract prepared in accordance with the bidding documents and co-terminus with the final completion of the contract. The performance security shall be forfeited in favor of the Municipality of San Francisco, Cebu in the event it is established that the winning bidder is in default in any of its obligations under the contract. Performance Security may be released after the issuance of the Certificate of Acceptance.

Upon the winning bidder's failure to make delivery, when due, the supplier shall be liable for damages for the delay, and shall pay liquidated damages, not by way of penalty, an amount equal to **one-tenth (1/10) of one percent (1%)** of the cost delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. Such an amount shall be deducted from whichever is convenient to the Municipality of San Francisco, Cebu. In no case shall the total sum of liquidated damages exceed fifteen percent (15%) of the total contract price, and in either case, the government shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

It is requested that the bidder or his/her authorized representative be present to witness the opening of the bid. All bids received on time will, however, be opened with or without the presence of the bidder or his/her duly authorized representative.

The Municipality of San Francisco, Cebu reserves the right to reject any and all bids to waive any defect or informality of the bid proposals received to accept the offer it deems most advantageous to the government.

All terms and conditions in this advertisement and all terms, conditions, specifications, exceptions, quotations, and remarks on the bid shall ipso facto be constituted a part and parcel of the contract or Purchase Order for supplies.

SEE ARTICLES FOR QUOTATIONS
AT THE BACK

Very truly yours,


ENGR. RICHARD V. MANINGO
Chairperson

Advertisement No.:	103-2023	To Be Opened On:	May 17, 2023
Reference No.:		Opening of Bids Time:	2:00 PM
ALOB No.:		Purchase Request No.:	23-04-0222
Date:		Purchase Request Date:	April 01, 2023

Allocated Budget for the Contract (ABC) Php	539,800.00
Source of Funds:	

PURPOSE:

PROCUREMENT OF MEALS AND SNACKS USED FOR THE IMPLEMENTATION OF DRR/CAA PROGRAMS, ACTIVITIES, AND PROJECTS.

ITEM NO.	ITEM & DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
1	ROAD EMERGENCY RESPONSE PROTOCOL, HOW TO CALL CIERT-DISASTER PREVENTION & MITIGATION MEALS AND SNACKS FOR THE 15 BARANGAYS, FOR 1 DAY, MENU: RICE, PORKCHOP, FISH ESCABECHE, CHICKEN TINULA, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: EMPANADA, JUICE, P.M: BUD-BUD, BOTTLED WATER	SERVINGS	83		
2	WATERWAYS CLEAN-UP DRIVE-DISASTER PREVENTION & MITIGATION HEAVY SNACKS FOR 2 DAYS 100 PAX/SERVINGS FOR 2 DAYS 200 SERVINGS, DAY1: BUTTERED CHICKEN, SLICE BREAD WITH PANCIT, SOFT DRINKS, DAY 2: PUTO MAYA WITH SIKWATE	SERVINGS	200		
3	NATIONAL CELEBRATIONS DISASTER PREPAREDNESS MEALS AND SNACKS FOR 1 DAY FOR 400 SERVINGS, MENU: DAY 1: RICE, CHICKEN WINGS, SHRIMP, CHICKEN TINULA, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANA CAKE, C2, P.M: BIKO, BOTTLED WATER	SERVINGS	400		
4	FORMULATION AND ORIENTATION FOR SAFETY GUIDELINES PROTOCOLS OF THE FLOATING COTTAGE-DISASTER PREVENTION & MITIGATION, MEALS, AND SNACKS FOR 45 PAX/DAY FOR 2 DAYS @90 SERVINGS, MENU: DAY 1: RICE, FISH FILLET, VEGETABLE LUMPIA, AFRITADA, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BIBINGK, BOTTLED WATER, P.M: BANANACUE, C2, DAY2: RICE, FISH ESCABECHE, HUMBA, CHOP SUEY, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: BURGER, C2, P.M: BANANA CAKE, BOTTLED WATER	SERVINGS	90		
5	ENHANCEMENT TRAINING-DISASTER PREPAREDNESS, MEALS, AND SNACKS FOR THE TRAINERS/TRAINERS/FACILITATORS FOR 10 DAYS, 60 PAX PER DAY, MENU: DAY 1: RICE, HUMBA, FISH ESCABECHE, SOTANGHON WITH BEEF, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: TORTA, C2, P.M: CAMOTECUE, BOTTLED WATER, DAY 2: RICE, CHICKEN TINULA, AFRITADA, GUINILING, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANACUE, BOTTLED WATER, P.M: BURGER, JUICE, DAY 3: RICE, LECHON PAKSIW, CHICKEN WINGS, FISH FILLET, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANA CAKE, JUICE, P.M: HOT CAKE, C2, DAY 4: RICE, SQUID, BEEF STEAK, FISH ESCABECHE, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BURGER, SOFT DRINKS, P.M: EMPANADA, C2, DAY 5: RICE, PORKCHOP, GUISADO, CHICKEN LIVER, MONGOES, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BIBINGK, BOTTLED WATER, P.M: BANANA CAKE, JUICE, DAY 6: RICE, FISH FILLET, CHICKEN CORDON BLUE, BEEF STEAK, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BIBINGK, BOTTLED WATER, P.M: HOT CAKE, JUICE, DAY 7: RICE, HUMBA, CHICKEN FILLET, LUMPIA, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: EMPANADA, C2, P.M: BUD BUD, BOTTLED WATER, DAY 8: RICE, BUTTERED CHICKEN, CHOPSUEY, CALDERETA, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: BANANACUE, BOTTLED WATER, P.M: BURGER, JUICE, DAY 9: RICE, BAM-E, LUMPIA, BEEF STEAK, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: CAMOTECUE, BOTTLED WATER, P.M: BURGER, SOFT DRINKS, DAY 10: RICE, PORKCHOP, BUTTERED	SERVINGS	600		

	CHICKEN, CHOPSUEY, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: BIBINGKA, BOTTLED WATER, P.M: BANANA CAKE, C2				
6	FORMULATE AN EMERGENCY RESPONSE PLAN FOR THE BARANGAY HIGH SUSCEPTIBLE TO LANDSLIDE AT UNIDOS, SAN ISIDRO-DISASTER PREPAREDNESS, MEALS, AND SNACKS FOR 45 PAX/DAY FOR 2 DAYS DAY 1: RICE, SOTANGHON WITH BEEF, BUTTERED CHICKEN, FISH ESCABECHE, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: BANANACUE, JUICE, P.M: TORTA, BOTTLED WATER	SERVINGS	90		
7	MDRRMC CAPACITATION-MDRRMC/BDRRMO FUNCTIONALITY & EOC OPERATION, MEALS AND SNACKS GOOD FOR 300 SERVINGS FOR 1 DAY MEALS AND SNACKS FOR 1 DAY FOR 400 SERVINGS, MENU: DAY 1: RICE, CHICKEN WINGS, SHRIMP, CHICKEN TINULA, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANA CAKE, C2, P.M: BIKO, BOTTLED WATER	SERVINGS	300		
8	DISASTER RESPONSE-DISASTER RESPONSE, MEALS AND SNACKS FOR 50 SERVINGS FOR 5 DAYS, MENU: DAY 1: RICE, HUMBA, FISH ESCABECHE, SOTANGHON WITH BEEF, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: TORTA, C2, P.M: CAMOTECUE, BOTTLED WATER, DAY 2: RICE, CHICKEN TINULA, AFRITADA, GUINILING, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANACUE, BOTTLED WATER, P.M: BURGER, JUICE, DAY 3: RICE, LECHON PAKSIW, CHICKEN WINGS, FISH FILLET, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANA CAKE, JUICE, P.M: HOT CAKE, C2, DAY 4: RICE, SQUID, BEEF STEAK, FISH ESCABECHE, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BURGER, , SOFT DRINKS, P.M: EMPANADA, C2, DAY 5: RICE, PORKCHOP, GUIADO, CHICKEN LIVER, MONGOOES, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BIBINGKA, BOTTLED WATER, P.M: BANANA CAKE, JUICE	SERVINGS	183		
TOTAL					

NOTE:

1. "Pass/fail" criteria to determine the eligibility of prospective bidders shall be used. As such, non-submission of the requested eligibility requirements will result in the disqualification of bidders.
2. Bidders are required to put their respective Bidder's Bond either in CASH, CERTIFIED CHECK, CASHIER'S CHECK, or MANAGER'S CHECK, at 2% of the approved Budget for the contract to be bid. CHECK should be addressed to the Municipal Treasurer of San Francisco, Cebu. A bid proposal with no Bidder's Bond will be disqualified automatically.
3. Bidding Documents may be purchased by interested Bidders from the BAC Office upon payment of the nonrefundable fee in the amount of 0.28% of the Approved Budget of the Contract (ABC). Bidding Documents shall be received personally by the prospective bidder or his/her authorized representative.

Requirements:

1. Expression of Interest (for inclusion in **Envelope A**)
2. Approved Mayor's Permit **2023 of San Francisco, Cebu**
3. 5% VAT and 1% Percentage Tax to be deducted upon payment
4. DTI Business name registration or SEC registration Certificate
5. TIN and VAT Registration
6. ITR for the preceding calendar year
7. Bidder's Bond of 2% of the ABC
9. Certificate of PhilGEPS Registration.

Please observe the following BAC activities and the corresponding schedules, to wit:

1. Pre-bid Conference:		Time:	2:00 PM
2. Receipts and Opening of Bids:	May 17, 2023,	Time:	9:00 AM

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED IN A CERTIFIED TRUE COPY

CERTIFICATION:

THIS IS TO CERTIFY that the herein-quoted items are available.

(Name of Company)

(Signature of Bidder/Representative over printed name)

(Note: The prospective bidder or its duly authorized representative shall certify under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction or copy of the original, complete and that all statements and information provided therein are true and correct.

I Class "A" Documents

A. Legal Documents

1. SEC Registration Certificate or DTI Business Name Registration
2. Articles of Incorporation
3. Valid and Current Business Permit
4. Taxpayer's Identification Number and VAT Registration
5. Statement that the prospective bidder is not "**blacklisted**" or barred from bidding by the government or any agency
6. List of Clients
7. Company Profile
8. Income Tax Return for the preceding calendar year
9. Authority of Company Representative
10. Proof/Certificate

B. Technical Documents

1. Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any (see attached Annex "A")
2. Statement whether the prospective bidder is a manufacturer, supplier or distributor
3. Sworn statement that the bidder is not related to the head of the procuring agency nor to the BAC members and the BAC Secretariat/TWG Members by consanguinity or affinity up to the third civil degree (Rule VX)

C. Financial Documents

1. Audited Financial Statements, stamped "**received**" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder's total current assets and liabilities; and
2. Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

NFCC Computation

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

II Class "B" Documents

1. Valid joint venture agreement, in case of a joint venture
2. Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on the schedule listed above and shall be opened on the same date to determine the eligibility of each of the prospective bidders.

SUBMISSION AND RECEIPT OF BIDS

I Contents of the First Envelope (Technical Proposal)

1. Expression of Interest
1. Bid Security
2. Authority of the Signatory
3. Production/Delivery Schedule
4. Manpower requirements
5. After-sales less service, if applicable
6. Technical Specifications

II Contents of the Second Envelope (Financial Proposal)

1. Bid prices in the prescribed Bid form; and
2. The recurring and maintenance costs, if applicable

NOTE: LOT PRICE

**Other Information: Suppliers/bidders must download the attached documents in the associated component section.*

PURCHASE REQUEST

San Francisco, Cebu

LGU

Department: MDRRMO Section: _____ _____		PR.No. _____ <i>23-04-0222</i> SAI. No. _____ ALOBS No. _____		Date: <i>APR 12 2023</i> _____ Date: _____ _____	
QUANTITY	UNIT OF ISSUE	ITEM DESCRIPTION	STOCK NO.	ESTIMATED UNIT COST	ESTIMATED COST
83	srvngs	Road Emergency Response Protocol,how to call CiERT-disaster prevention & mitigation	1	300.00	24,900.00
		Meals and Snacks for the 15 barangays, for 1 day Menu: rice, porkchop, fish escabeche, chicken tinula, softdrinks, bottled water Snacks: A.M: Empanada, Juice P.M: Bud-bud, bottled water			
200	srvngs	Waterways Clean-up Drive-disaster prevention & mitigation	2	80.00	16,000.00
		Heavy Snacks for 2 days 100 pax/servings for 2 days 200 servings Day1: buttered chicken,slice bread with pansit,softdrinks Day 2: puto maya with sikwate			
400	srvngs	National Celebrations-disaster preparedness	3	300.00	120,000.00
		Meals and Snacks for 1 day for 400 servings Menu: Day 1: rice, chicken wings, shrimp, chicken tinula, softdrinks, bottled water Snacks: A.M: Banana Cake, C2 P.M: Biko, Bottled Water			

90	srvngs	Formulation and Orientation for Safety Guidelines Protocols of the Floating Cottage- disaster prevention & mitigation	4	300.00	27,000.00
		Meals and Snacks for 45 pax/day for 2 days @90 servings Menu:Day 1: rice, fish fillet, vegetable lumpia, afritada, softdrinks, bottled water Snacks: A.M: Bibingka, bottled water P.M: Bananacue, C2 Day 2:rice, fish escabeche,humba,chopsuey, Bottled water,softdrinks Snacks: A.M burger,c2 P.M: banana cake, bot water			
600	srvngs	Enhancement Training-disaster preparedness	5	300.00	180,000.00
		Meals and Snacks for the trainers/Trainors/Facillitators For 10 days, 60 pax per day Menu: Day 1: rice, humba, fish escabeche, sotanghon with beef, softdrinks, bottled water Snacks: A.M: Torta, C2 P.M: camotecue,bottled water Day 2: rice, chicken tinula, afritada, guiniling, softdrinks, bottled water Snacks: A.M: Bananacue, bottled water P.M: Burger, juice Day 3: rice, lechon paksiw, chicken wings, fish fillet, softdrinks, bottled water Sancks: A.M: banana cake,juice P.M: Hot Cake, C2 Day 4: rice, squid, beef steak, fish escabeche, softdrinks, bottled water Snacks: A.M: Burger, softdrinks P.M: Empanada, C2			

		<p>Day 5: rice, porkchop, guisado, chicken liver, mongoes, softdrinks, bottled water Snacks: A.M: Bibingka, bottled water P.M: Banana cake, juice</p> <p>Day 6: rice, fish fillet, chicken cordon blue, beef steak, softdrinks, bottled water Snacks: A.M: Bibingka, bot water P.M: Hot cake, juice</p> <p>Day 7: rice, humba, chicken fillet, lumpia, bot water, softdrinks Snack: A.M: Empanada, C2 P.M: Bud bud, bot water</p> <p>Day 8: rice, buttered chicken, chopsuey, caldereta, bot water, softdrinks Snacks: A.M: Bananacue, bot water P.M: Burger, juice</p> <p>Day 9: rice, bam e, lumpia, beef steak, bot water, softdrinks Snacks: A.M: Camotecue, bot water P.M: Burger, softdrinks</p> <p>Day 10: rice, porkchop, buttered chicken, chopsuey, bott water, softdrinks Snacks: A.M: Bibingka, bottled water P.M: Banana cake, C2</p>			
90	servings	<p>Formulate Emergency Response Plan for the Barangay High Susceptible to landslide at Unidos, San Isidro-disaster preparedness</p>	6	300	27,000.00
		<p>Meals and Snacks for 45 pax/day for 2 days Day 1: rice, sotanghon with beef, buttered chicken, fish escabeche, bot water, softdrinks Snacks A.M: Bananacue, juice P.M: Torta, bot water</p>			

300	servings	MDRRMC CAPACITATION- MDRRMC/BDRRMO Functionality & EOC Operation	7	300	90,000.00
		Meals and Snacks good for 300 servings for 1 day Meals and Snacks for 1 day for 400 servings Menu: Day 1: rice, chicken wings, shrimp, chicken tinula, softdrinks, bottled water Snacks: A.M: Banana Cake, C2 P.M: Biko, Bottled Water			
183	servings	DISASTER RESPONSE-disaster response	8	300	54,900.00
		Meals and Snacks for 50 servings for 5 days Menu: Day 1: rice, humba, fish escabeche, sotanghon with beef, softdrinks, bottled water Snacks: A.M: Torta, C2 P.M: camotecue,bottled water Day 2: rice, chicken tinula, afritada, guiniling, softdrinks, bottled water Snacks: A.M: Bananacue, bottled water P.M: Burger, juice Day 3: rice, lechon paksiw, chicken wings, fish fillet, softdrinks, bottled water Sancks: A.M: banana cake,juice P.M: Hot Cake, C2 Day 4: rice, squid, beef steak, fish escabeche, softdrinks, bottled water Snacks: A.M: Burger, softdrinks P.M: Empanada, C2 Day 5: rice, porkchop, guisado, ckicken liver, mongoes, softdrinks, bottled water Snacks: A.M: Bibingka, bottled water P.M: Banana cake, juice			

ok

ok

				TOTAL BUDGET	539,800.00

Note: Delivery of services is per PO of every PP as within the year of 2023



Purpose:

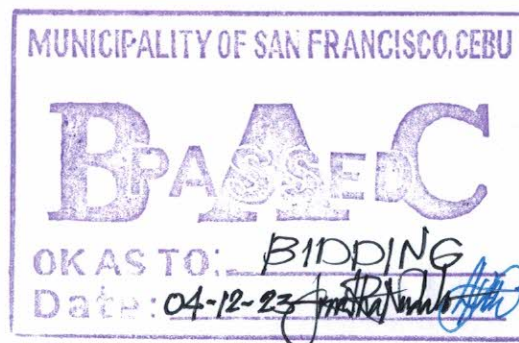
Food for the participants/facilitators/other stakeholders in the implementation of DRR/CCA Programs/Projects and Activities for the 2nd Quarter of 2023.

OK AS TO BUDGET:



NAIDA S. ARQUILLANO
Municipal Budget Officer

REQUESTED BY:		APPROVED BY:	
Signature:			
Printed Name:	MONICA P. TAN	ALFREDO A. ARQUILLANO JR.	
Position:	LDRMO II	Municipal Mayor	





Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 9660590
Procuring Entity MUNICIPALITY OF SAN FRANCISCO, CEBU
Title THE PROCUREMENT OF MEALS AND SNACKS USED FOR THE IMPLEMENTATION OF DRR/CAA PROGRAMS, ACTIVITIES, AND PROJECTS.
Area of Delivery Cebu

Solicitation Number:	103-2023	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Catering Services	Date Published	15/04/2023
Approved Budget for the Contract:	PHP 539,800.00	Last Updated / Time	15/04/2023 00:00 AM
Delivery Period:	7 Day/s	Closing Date / Time	17/05/2023 09:00 AM
Client Agency:			
Contact Person:	Zenaida M Formentera BAC Member San Francisco San Francisco Cebu Philippines 6050 63-032-3164657 63-30-2291365 sanfrancamotes@yahoo.com.ph		

Description

Republic of the Philippines
Province of Cebu
Municipality of San Francisco

BIDS AND AWARDS COMMITTEE
San Francisco, Cebu

INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF MEALS AND SNACKS USED FOR THE IMPLEMENTATION OF DRR/CAA PROGRAMS, ACTIVITIES, AND PROJECTS.

Notice is hereby given that the articles listed at the back hereof will be submitted for public bidding at the Mayor's Office, Municipality of San Francisco, Province of Cebu on May 17, 2023, at 9:00 P.M. in the BAC Office Building, Municipality of San Francisco, Cebu.

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Bidders may modify their bids, provided that this is done before the deadline for the submission and receipt of bids. A bidder who modifies its bid shall not be allowed to retrieve its original, but shall only be allowed to send another bid equally sealed, properly identified, linked to its original bid and marked as a "Modification" thereof, and stamped "received" by the BAC. Bid modification received after the applicable deadline shall not be considered and shall be returned to the bidder unopened.

Bidders may withdraw their bids before the deadline for the receipt of bids through a letter. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in IRR-A. A bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract. A bidder may also express its intention not to participate in the bidding through a letter, which should reach and be stamped and received by the BAC before the deadline for the receipt of bids.

Each bid must be accompanied by a Bid Security in Cash, Certified Check, Cashier's Check, or Manager's Check, in the amount in PESOS equivalent to two percent (2%) of the approved budget for the contract to be bid as a guarantee that the successful bidder shall, within ten (10) Calendar Days, from receipt of the NOTICE OF AWARD, enter into a contract with the Municipality of San Francisco, Cebu. No Bid Securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed to comply with any of the requirements to be submitted in the first envelope of the bid, as provided in IRR-A. It shall be returned only after the bidder with the lowest calculated responsive bid has signed the contract and furnished the Performance Security, also in Cash, Certified Check, Cashier's Check, Manager's Check, Bank Draft, or irrevocable letter of credit in the amount equivalent to five percent (5%) of the total contract price, or in the form of a bank guarantee equivalent to thirty percent (30%) of the total contract price to guarantee the faithful performance by the winning bidder of its obligation under the contract prepared in accordance with the bidding documents and co-terminus with the final completion of the contract. The performance security shall be forfeited in favor of the Municipality of San Francisco, Cebu in the event it is established that the winning bidder is in default in any of its obligations under the contract. Performance Security may be released after the issuance of the Certificate of Acceptance.

Upon the winning bidder's failure to make delivery, when due, the supplier shall be liable for damages for the delay, and shall pay liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost delayed goods scheduled for delivery for

every day of delay until such goods are finally delivered and accepted. Such an amount shall be deducted from whichever is convenient to the Municipality of San Francisco, Cebu. In no case shall the total sum of liquidated damages exceed fifteen percent (15%) of the total contract price, and in either case, the government shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

It is requested that the bidder or his/her authorized representative be present to witness the opening of the bid. All bids received on time will, however, be opened with or without the presence of the bidder or his/her duly authorized representative.

The Municipality of San Francisco, Cebu reserves the right to reject any and all bids to waive any defect or informality of the bid proposals received to accept the offer it deems most advantageous to the government.

All terms and conditions in this advertisement and all terms, conditions, specifications, exceptions, quotations, and remarks on the bid shall ipso facto be constituted a part and parcel of the contract or Purchase Order for supplies.

Very truly yours,

ENGR. RICHARD V. MANINGO
Chairperson

Advertisement No.: 103-2023 To Be Opened On: May 17, 2023
Reference No.: Opening of Bids Time: 2:00 PM
ALOBS No.: Purchase Request No.: 23-04-0222
Date: Purchase Request Date: April 01, 2023

Allocated Budget for the Contract (ABC) Php 539,800.00
Source of Funds:

PURPOSE:
PROCUREMENT OF MEALS AND SNACKS USED FOR THE IMPLEMENTATION OF DRR/CAA PROGRAMS, ACTIVITIES, AND PROJECTS.

ITEM NO.	ITEM & DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
1	ROAD EMERGENCY RESPONSE PROTOCOL, HOW TO CALL CIERT-DISASTER PREVENTION & MITIGATION MEALS AND SNACKS FOR THE 15 BARANGAYS, FOR 1 DAY, MENU: RICE, PORKCHOP, FISH ESCABECHE, CHICKEN TINULA, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: EMPANADA, JUICE, P.M: BUD-BUD, BOTTLED WATER SERVINGS 83				
2	WATERWAYS CLEAN-UP DRIVE-DISASTER PREVENTION & MITIGATION HEAVY SNACKS FOR 2 DAYS 100 PAX/SERVINGS FOR 2 DAYS 200 SERVINGS, DAY1: BUTTERED CHICKEN, SLICE BREAD WITH PANCIT, SOFT DRINKS, DAY 2: PUTO MAYA WITH SIKWATE SERVINGS 200				
3	NATIONAL CELEBRATIONS DISASTER PREPAREDNESS MEALS AND SNACKS FOR 1 DAY FOR 400 SERVINGS, MENU: DAY 1: RICE, CHICKEN WINGS, SHRIMP, CHICKEN TINULA, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANA CAKE, C2, P.M: BIKO, BOTTLED WATER SERVINGS 400				
4	FORMULATION AND ORIENTATION FOR SAFETY GUIDELINES PROTOCOLS OF THE FLOATING COTTAGE-DISASTER PREVENTION & MITIGATION, MEALS, AND SNACKS FOR 45 PAX/DAY FOR 2 DAYS @90 SERVINGS, MENU: DAY 1: RICE, FISH FILLET, VEGETABLE LUMPIA, AFRITADA, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BIBINGKA, BOTTLED WATER, P.M: BANANACUE, C2, DAY2: RICE, FISH ESCABECHE, HUMBA, CHOP SUEY, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: BURGER, C2, P.M: BANANA CAKE, BOTTLED WATER SERVINGS 90				
5	ENHANCEMENT TRAINING-DISASTER PREPAREDNESS, MEALS, AND SNACKS FOR THE TRAINERS/TRAINERS/FACILITATORS FOR 10 DAYS, 60 PAX PER DAY, MENU: DAY 1: RICE, HUMBA, FISH ESCABECHE, SOTANGHON WITH BEEF, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: TORTA, C2, P.M: CAMOTECUE, BOTTLED WATER, DAY 2: RICE, CHICKEN TINULA, AFRITADA, GUINILING, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANACUE, BOTTLED WATER, P.M: BURGER, JUICE, DAY 3: RICE, LECHON PAKSIW, CHICKEN WINGS, FISH FILLET, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANA CAKE, JUICE, P.M: HOT CAKE, C2, DAY 4: RICE, SQUID, BEEF STEAK, FISH ESCABECHE, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BURGER, SOFT DRINKS, P.M: EMPANADA, C2, DAY 5: RICE, PORKCHOP, GUISADO, CHICKEN LIVER, MONGOES, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BIBINGKA, BOTTLED WATER, P.M: BANANA CAKE, JUICE, DAY 6: RICE, FISH FILLET, CHICKEN CORDON BLUE, BEEF STEAK, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BIBINGKA, BOTTLED WATER, P.M: HOT CAKE, JUICE, DAY 7: RICE, HUMBA, CHICKEN FILLET, LUMPIA, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: EMPANADA, C2, P.M: BUD BUD, BOTTLED WATER, DAY 8: RICE, BUTTERED CHICKEN, CHOPSUEY, CALDERETA, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: BANANACUE, BOTTLED WATER, P.M: BURGER, JUICE, DAY 9: RICE, BAM-E, LUMPIA, BEEF STEAK, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: CAMOTECUE, BOTTLED WATER, P.M: BURGER, SOFT DRINKS, DAY 10: RICE, PORKCHOP, BUTTERED CHICKEN, CHOPSUEY, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: BIBINGKA, BOTTLED WATER, P.M: BANANA CAKE, C2 SERVINGS 600				
6	FORMULATE AN EMERGENCY RESPONSE PLAN FOR THE BARANGAY HIGH SUSCEPTIBLE TO LANDSLIDE AT UNIDOS, SAN ISIDRO-DISASTER PREPAREDNESS, MEALS, AND SNACKS FOR 45 PAX/DAY FOR 2 DAYS DAY 1: RICE, SOTANGHON WITH BEEF, BUTTERED CHICKEN, FISH ESCABECHE, BOTTLED WATER, SOFT DRINKS, SNACKS: A.M: BANANACUE, JUICE, P.M: TORTA, BOTTLED WATER SERVINGS 90				
7	MDRRMC CAPACITATION-MDRRMC/BDRMO FUNCTIONALITY & EOC OPERATION, MEALS AND SNACKS GOOD FOR 300 SERVINGS FOR 1 DAY MEALS AND SNACKS FOR 1 DAY FOR 400 SERVINGS, MENU: DAY 1: RICE, CHICKEN WINGS, SHRIMP, CHICKEN TINULA, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANA CAKE, C2, P.M: BIKO, BOTTLED WATER SERVINGS 300				
8	DISASTER RESPONSE-DISASTER RESPONSE, MEALS AND SNACKS FOR 50 SERVINGS FOR 5 DAYS, MENU: DAY 1: RICE, HUMBA, FISH ESCABECHE, SOTANGHON WITH BEEF, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: TORTA, C2, P.M: CAMOTECUE, BOTTLED WATER, DAY 2: RICE, CHICKEN TINULA, AFRITADA, GUINILING, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANACUE, BOTTLED WATER, P.M: BURGER, JUICE, DAY 3: RICE, LECHON PAKSIW, CHICKEN WINGS, FISH FILLET, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BANANA CAKE, JUICE, P.M: HOT CAKE, C2, DAY 4: RICE, SQUID, BEEF STEAK, FISH ESCABECHE, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BURGER, , SOFT DRINKS, P.M: EMPANADA, C2, DAY 5: RICE, PORKCHOP, GUISADO, CHICKEN LIVER, MONGOES, SOFT DRINKS, BOTTLED WATER, SNACKS: A.M: BIBINGKA, BOTTLED WATER, P.M: BANANA CAKE, JUICE SERVINGS 183				
	TOTAL				

- NOTE:
1. "Pass/fail" criteria to determine the eligibility of prospective bidders shall be used. As such, non-submission of the requested eligibility requirements will result in the disqualification of bidders.
 2. Bidders are required to put their respective Bidder's Bond either in CASH, CERTIFIED CHECK, CASHIER'S CHECK, or MANAGER'S CHECK, at 2% of the approved Budget for the contract to be bid. CHECK should be addressed to the Municipal Treasurer of San Francisco, Cebu. A bid proposal with no Bidder's Bond will be disqualified automatically.
 3. Bidding Documents may be purchased by interested Bidders from the BAC Office upon payment of the nonrefundable fee in the amount of 0.28% of the Approved Budget of the Contract (ABC). Bidding Documents shall be received personally by the prospective bidder or his/her authorized representative.
- CERTIFICATION:

THIS IS TO CERTIFY that the herein-quoted items are available.

(Name of Company)

- (Signature of Bidder/Representative over printed name)
- Requirements:
- 1. Expression of Interest (for inclusion in Envelope A)
 - 2. Approved Mayor's Permit 2023 of San Francisco, Cebu
 - 3. 5% VAT and 1% Percentage Tax to be deducted upon payment
 - 4. DTI Business name registration or SEC registration Certificate
 - 5. TIN and VAT Registration
 - 6. ITR for the preceding calendar year
 - 7. Bidder's Bond of 2% of the ABC
 - 9. Certificate of PhilGEPS Registration.

Please observe the following BAC activities and the corresponding schedules, to wit:

- 1. Pre-bid Conference: Time: 2:00 PM
- 2. Receipts and Opening of Bids: May 17, 2023, Time: 9:00 AM

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED IN A CERTIFIED TRUE COPY

(Note: The prospective bidder or its duly authorized representative shall certify under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction or copy of the original, complete and that all statements and information provided therein are true and correct.

I Class "A" Documents

A. Legal Documents

- 1. SEC Registration Certificate or DTI Business Name Registration
- 2. Articles of Incorporation
- 3. Valid and Current Business Permit
- 4. Taxpayer's Identification Number and VAT Registration
- 5. Statement that the prospective bidder is not "blacklisted" or barred from bidding by the government or any agency
- 6. List of Clients
- 7. Company Profile
- 8. Income Tax Return for the preceding calendar year
- 9. Authority of Company Representative
- 10. Proof/Certificate

B. Technical Documents

- 1. Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any (see attached Annex "A")
- 2. Statement whether the prospective bidder is a manufacturer, supplier or distributor
- 3. Sworn statement that the bidder is not related to the head of the procuring agency nor to the BAC members and the BAC Secretariat/TWG Members by consanguinity or affinity up to the third civil degree (Rule VX)

C. Financial Documents

- 1. Audited Financial Statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder's total current assets and liabilities; and
- 2. Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

NFCC Computation

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

II Class "B" Documents

- 1. Valid joint venture agreement, in case of a joint venture
- 2. Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on the schedule listed above and shall be opened on the same date to determine the eligibility of each of the prospective bidders.

SUBMISSION AND RECEIPT OF BIDS

I Contents of the First Envelope (Technical Proposal)

- 1. Expression of Interest
- 1. Bid Security
- 2. Authority of the Signatory
- 3. Production/Delivery Schedule
- 4. Manpower requirements
- 5. After-sales less service, if applicable
- 6. Technical Specifications

II Contents of the Second Envelope (Financial Proposal)

- 1. Bid prices in the prescribed Bid form; and
- 2. The recurring and maintenance costs, if applicable

NOTE: LOT PRICE

*Other Information: Suppliers/bidders must download the attached documents in the associated component section.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	CATERING SERVICES	PROCUREMENT OF MEALS AND SNACKS USED FOR THE IMPLEMENTATION OF DRR/CAA PROGRAMS, ACTIVITIES, AND PROJECTS.	1	Lot	539,800.00

Other Information

Suppliers/bidders must download the attached documents in the associated component section.

Created by Zenaida M Formentera

Date Created 14/04/2023

