



Republic of the Philippines
Province of Cebu
Municipality of San Francisco

BIDS AND AWARDS COMMITTEE
San Francisco, Cebu

INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF AUDIO AND VISUAL EQUIPMENT (PACKAGE) USED FOR THE SOLI-SOLI FESTIVAL 2023, SAN FRANCISCO, CEBU.

Notice is hereby given that the articles listed at the back hereof will be submitted for public bidding at the Mayor's Office, Municipality of San Francisco, Province of Cebu on March 1, 2023, at 2:00 P.M. in the **BAC Office Building, Municipality of San Francisco, Cebu.**

Eligible bidders shall submit their bids through their authorized managing officer or their duly authorized representative using this official form including its annexes on or before March 1, 2023, at 2:00 P.M. in three (3) separate sealed envelopes, the first containing the technical component of the bid **with the expression of interest** and the second containing the financial component of the bid, with the name of the contract to be bid and the name of the bidder in capital letters, addressed to the BAC. Bidders shall mark two envelopes; "DO NOT OPEN BEFORE (date, time, and opening of bids)." Both envelopes shall then be sealed in an outer envelope, which shall be addressed to the BAC and shall be marked as specified.

Bids submitted after the deadline on March 1, 2023, at 2:00 P.M. shall not be accepted.

Bidders may modify their bids, provided that this is done before the deadline for the submission and receipt of bids. A bidder who modifies its bid shall not be allowed to retrieve its original, but shall only be allowed to send another bid equally sealed, properly identified, linked to its original bid and marked as a "**Modification**" thereof, and stamped "**received**" by the BAC. Bid modification received after the applicable deadline shall not be considered and shall be returned to the bidder unopened.

Bidders may withdraw their bids before the deadline for the receipt of bids through a letter. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in IRR-A. A bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract. A bidder may also express its intention not to participate in the bidding through a letter, which should reach and be stamped and received by the BAC before the deadline for the receipt of bids.

Each bid must be accompanied by a Bid Security in Cash, Certified Check, Cashier's Check, or Manager's Check, in the amount in **PESOS** equivalent to two percent (2%) of the approved budget for the contract to be bid as a guarantee that the successful bidder shall, within ten (10) Calendar Days, from receipt of the NOTICE OF AWARD, enter into a contract with the Municipality of San Francisco, Cebu. No Bid Securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed to comply with any of the requirements to be submitted in the first envelope of the bid, as provided in IRR-A. It shall be returned only after the bidder with the lowest calculated responsive bid has signed the contract and furnished the Performance Security, also in Cash, Certified Check, Cashier's Check, Manager's Check, Bank Draft, or irrevocable letter of credit in the amount equivalent to five percent (5%) of the total contract price, or in the form of a bank guarantee equivalent to thirty percent (30%) of the total contract price to guarantee the faithful performance by the winning bidder of its obligation under the contract prepared in accordance with the bidding documents and co-terminus with the final completion of the contract. The performance security shall be forfeited in favor of the Municipality of San Francisco, Cebu in the event it is established that the winning bidder is in default in any of its obligations under the contract. Performance Security may be released after the issuance of the Certificate of Acceptance.

Upon the winning bidder's failure to make delivery, when due, the supplier shall be liable for damages for the delay, and shall pay liquidated damages, not by way of penalty, an amount equal to **one-tenth (1/10) of one percent (1%)** of the cost delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. Such an amount shall be deducted from whichever is convenient to the Municipality of San Francisco, Cebu. In no case shall the total sum of liquidated damages exceed fifteen percent (15%) of the total contract price, and in either case, the government shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

It is requested that the bidder or his/her authorized representative be present to witness the opening of the bid. All bids received on time will, however, be opened with or without the presence of the bidder or his/her duly authorized representative.

The Municipality of San Francisco, Cebu reserves the right to reject any and all bids to waive any defect or informality of the bid proposals received to accept the offer it deems most advantageous to the government.

All terms and conditions in this advertisement and all terms, conditions, specifications, exceptions, quotations, and remarks on the bid shall ipso facto be constituted a part and parcel of the contract or Purchase Order for supplies.

SEE ARTICLES FOR QUOTATIONS
AT THE BACK

Very truly yours,


ENGR. RICHARD V. MANINGO
Chairperson

Advertisement No.:	054-2023	To Be Opened On:	March 1, 2023
Reference No.:		Opening of Bids Time:	2:00 PM
ALOBS No.:		Purchase Request No.:	23-02-096
Date:		Purchase Request Date:	February 15, 2023

Allocated Budget for the Contract (ABC) Php	455,000.00
Source of Funds:	

PURPOSE:

PROCUREMENT OF AUDIO AND VISUAL EQUIPMENT (PACKAGE) USED FOR THE SOLI-SOLI FESTIVAL 2023, SAN FRANCISCO, CEBU.

ITEM NO.	ITEM & DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
1	RENTAL OF LED WALL – 3 UNITS GTOP LED WALL P3.9/104X104X PIXEL BULB, 1 UNIT BLACK MAGIC SWITCHER, 1 SET PLATFORM LED WALL 6 FT, 1 LOT SCAFFOLDING SUPPORT, 1 LOT CAT 6 CABLE, 2 UNITS NOVASTAR PROCESSOR RENTAL OF SOUND SYSTEM – 12 UNITS DB TECH T12 LINE ARRAY SPEAKER, 8 UNITS SINGLE 18 SUBWOOFER, 1 UNIT MIDAS M32 DIGITAL MIXER, 1 UNIT MIDAS DL 32 SNAKE, 6 UNITS AUDIO CENTER DUAL 10 WEDGE MONITOR, 10 UNITS WIRELESS MICROPHONE RENTAL OF LIGHTING – 24 UNITS BEAM 290 MOVING HEADS, 24 UNITS AUTO-LIGHT, 12 UNITS STORMY, 1 UNIT AVOLITES ARENA CONTROLLER, 1 UNIT POWER BOX, 1 LOT POWER MAIN LINE, 1 SET 25X50 INVERTED U TRUSS, 4 SETS VERTICAL TRUSS 15 FT, 1 SET 3X5 METERS CONTROL TENT	package	1		
		TOTAL			

- NOTE:
- 1. "Pass/fail" criteria to determine the eligibility of prospective bidders shall be used. As such, non-submission of the requested eligibility requirements will result in the disqualification of bidders.
 - 2. Bidders are required to put their respective Bidder's Bond either in CASH, CERTIFIED CHECK, CASHIER'S CHECK, or MANAGER'S CHECK, at 2% of the approved Budget for the contract to be bid. CHECK should be addressed to the Municipal Treasurer of San Francisco, Cebu. A bid proposal with no Bidder's Bond will be disqualified automatically.
 - 3. Bidding Documents may be purchased by interested Bidders from the BAC Office and upon payment of the nonrefundable fee in the amount of 0.28% of the Approved Budget of the Contract (ABC). Bidding Documents shall be received personally by the prospective bidder or his/her authorized representative.

CERTIFICATION:

THIS IS TO CERTIFY that the herein-quoted items are available.

(Name of Company)

(Signature of Bidder/Representative over printed name)

- Requirements:
- 1. Expression of Interest (for inclusion in **Envelope A**)
 - 2. Approved Mayor's Permit **2023 of San Francisco, Cebu**
 - 3. 5% VAT and 1% Percentage Tax to be deducted upon payment
 - 4. DTI Business name registration or SEC registration Certificate
 - 5. TIN and VAT Registration
 - 6. ITR for the preceding calendar year
 - 7. Bidder's Bond of 2% of the ABC
 - 9. Certificate of PhilGEPS Registration.

Please observe the following BAC activities and the corresponding schedules, to wit:

1. Pre-bid Conference:		Time:	2:00 PM
2. Receipts and Opening of Bids:	March 1, 2023,	Time:	2:00 PM

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED IN A CERTIFIED TRUE COPY

(Note: The prospective bidder or its duly authorized representative shall certify under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction or copy of the original, complete and that all statements and information provided therein are true and correct.

I Class "A" Documents

A. Legal Documents

1. SEC Registration Certificate or DTI Business Name Registration
2. Articles of Incorporation
3. Valid and Current Business Permit
4. Taxpayer's Identification Number and VAT Registration
5. Statement that the prospective bidder is not "**blacklisted**" or barred from bidding by the government or any agency
6. List of Clients
7. Company Profile
8. Income Tax Return for the preceding calendar year
9. Authority of Company Representative
10. Proof/Certificate

B. Technical Documents

1. Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any (see attached Annex "A")
2. Statement whether the prospective bidder is a manufacturer, supplier or distributor
3. Sworn statement that the bidder is not related to the head of the procuring agency nor to the BAC members and the BAC Secretariat/TWG Members by consanguinity or affinity up to the third civil degree (Rule VX)

C. Financial Documents

1. Audited Financial Statements, stamped "**received**" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder's total current assets and liabilities; and
2. Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

NFCC Computation

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

II Class "B" Documents

1. Valid joint venture agreement, in case of a joint venture
2. Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on the schedule listed above and shall be opened on the same date to determine the eligibility of each of the prospective bidders.

SUBMISSION AND RECEIPT OF BIDS

I Contents of the First Envelope (Technical Proposal)

1. Expression of Interest
1. Bid Security
2. Authority of the Signatory
3. Production/Delivery Schedule
4. Manpower requirements
5. After-sales less service, if applicable
6. Technical Specifications

II Contents of the Second Envelope (Financial Proposal)

1. Bid prices in the prescribed Bid form; and
2. The recurring and maintenance costs, if applicable

NOTE: LOT PRICE

**Other Information: Suppliers/bidders must download the attached documents in the associated component section.*

51-9493669

Mary

PURCHASE REQUEST

San Francisco, Cebu

LGU

Department: **MAYOR'S OFFICE**

Section:

PR No. 23-02-096

SAI No.

ALOBS No.

Date: **FEB 15 2023**

Date:

Date:

UNIT	QTY	ITEM DESCRIPTION	STOCK	ESTIMATED	ESTIMATED
PACKAGE	1	RENTAL OF LED WALL		455,000.00	455,000.00
		3 UNITS - GTOPI LED WALL P 3.9 / 104 X104 PIXEL BULB			
		1 UNIT - BLACK MAGIC SWITCHER			
		1 SET - FLATPORM LED WALL 6FT			
		1 LOT - SCAFFOLDING SUPPORT			
		1 LOT - CAT 6 CABLE			
		2 UNITS - NOVASTAR PROCESSOR			
		RENTAL OF SOUND SYSTEM			
		12 UNITS -DB TECH T12 LINE ARRAY SPEAKER			
		8 UNITS - SINGLE 18 SUBWOOFER			
		1 UNIT - MIDAS M32 DIGITAL MIXER			
		1 UNIT - MIDAS DL 32 SNAKE			
		6 UNITS - AUDIO CENTER DUAL 10 WEDGE MONITOR			
		10 UNITS - WIRELESS MICROPHONE			
		1 SET- WIRELESS COMSET			
		RENTAL OF LIGHTING			
		24 UNITS - BEAM 290 MOVING HEADS			
		24 UNITS - AUTOLIGHT			
		12 UNITS - STORMY			
		1 UNIT - AVOLITES ARENA CONTROLLER			
		1 UNIT - POWER BOX			
		1 LOT - POWER MAIN LINE			
		1 SET = 25 X 50 INVERTED U TRUSS			
		4SETS - VERTICAL TRUSS 15FT			
		1 SET- 3 X 5 METERS CONTROL TENT			
OK AS TO FUND:			Total Amount P	455,000.00	

MUNICIPALITY OF SAN FRANCISCO, CEBU
DAAC
OK AS TO BIDDING
Date: 02-15-23

JEN PEARL CABUCOS
MUNICIPAL ACCOUNTANT

PURPOSE: USED IN SOLI SOLI FESTIVAL 2023

Signature:

Printed Name:

Designation:

ALFREDO A. ARQUILLANO JR.

MUNICIPAL MAYOR

APPROVED BY:

ALFREDO A. ARQUILLANO JR.

MUNICIPAL MAYOR

FDP FORM 4A-Supplemental Procurement Plan

SUPPLEMENTAL PROCUREMENT PLAN

FOR THE 1ST Quarter

CY 2023

Province , City or Municipality: San Francisco,Cebu

Plan Control NO:		Planned Amount:		455,000.00		
Department /Office:		MAYOR'S OFFICE		Regular Contingency Total		
Item No.	Description	UNIT COST	QTY	Total Cost	Distribution	
					1ST quarter	
					Qty.	Amount
1	RENTAL OF LED WALL	455,000.00	1	455,000.00		
	3 UNITS - GTOP LED WALL P 3.9 / 104 X104 PIXEL BULB					
	1 UNIT - BLACK MAGIC SWITCHER					
	1 SET - FLATPORM LED WALL 6FT					
	1 LOT - SCAFFOLDING SUPPORT					
	1 LOT - CAT 6 CABLE					
	2 UNITS - NOVASTAR PROCESSOR					
	RENTAL OF SOUND SYSTEM					
	12 UNITS -DB TECH T12 LINE ARRAY SPEAKER					
	8 UNITS - SINGLE 18 SUBWOOFER					
	1 UNIT - MIDAS M32 DIGITAL MIXER					
	1 UNIT - MIDAS DL 32 SNAKE					
	6 UNITS - AUDIO CENTER DUAL 10 WEDGE MONITOR					
	10 UNITS - WIRELESS MICROPHONE					
	1 SET- WIRELESS COMSET					
	RENTAL OF LIGHTING					
	24 UNITS - BEAM 290 MOVING HEADS					
	24 UNITS - AUTOLIGHT					
	12 UNITS - STORMY					
	1 UNIT - AVOLITES ARENA CONTROLLER					
	1 UNIT - POWER BOX					
	1 LOT - POWER MAIN LINE					
	1 SET = 25 X 50 INVERTED U TRUSS					
	4SETS - VERTICAL TRUSS 15FT					
	1 SET- 3 X 5 METERS CONTROL TENT					
Total				455,000.00		455,000.00

This is to certify that the above procurement plan is in accordance with the objective of this office

Prepared By:

OLIVE TESORO
BAC SECRETARIAT

RECOMMENDING APPROVAL

RICHARD V. MANINGO
MUNICIPAL ASSESSOR / BAC CHAIRMAN

Approved by:

ALFREDO A. ARQUILLANO JR.
Municipal Mayor



CEBU, HELD AT THE MUNICIPAL SESSION HALL ON DECEMBER 13, 2022, 2022

PRESENT: ALY A. ARQUILLANO
ALLEN A. ARQUILLANO
HON. REY A. TINDOY
HON. RUBEN O. RANA
HON. AURELIA P. ANDRADE
HON. AARON A. CAPAO, JR.
HON. ISRAEL B. GARRIDO
HON. FRANCIS N. LUCERNAS
HON. LESLIE CHRISTIE N. GOK-ONG
HON. NERISA L. ARQUILLANO

Municipal Vice Mayor/Presiding Officer
SB Member
SB Member
SB Member
SB Member
SB Member
SB Member
SB Member
SB Member
ABC PRESIDENT/Ex-officio Member

O.B.:

HON. ATHEN M. ARQUILLANO

SK FEDERATION PRESIDENT/Ex-officio Member

RESOLUTION NO. 155-2022

A RESOLUTION "REQUESTING CEBU PROVINCIAL GOVERNOR GWENDOLYN F. GARCIA TO ALLOCATE FINANCIAL ASSISTANCE OF ONE MILLION FIVE HUNDRED THOUSAND PESOS (P1,500,000.00) TO DEFRAY EXPENSES FOR THE COMING SOLI-SOLI FESTIVAL 2023 OF SAN FRANCISCO"

WHEREAS, with the incoming 2023 Fiesta Celebration of the Municipality of San Francisco the LGU is seeking financial support for the Soli-Soli Festival that will highlight the event;

WHEREAS, after three years of suffering because of the COVID-19 Pandemic, this LGU wants to set aside this period of time on the 3rd Sunday of March 2023 to commemorate and ritually celebrate the *Soli-Soli Festival* again - to give meaning and unity to the religious, political, and socioeconomic community of San Francisco, most especially to give thanks and honor to Patron St. Joseph for making us survive in the Pandemic;

WHEREAS, holding this Soli-Soli Festival involves many members of the community, thus, strengthen relationships and camaraderie, fosters community pride, and will boost the economy of the town by attracting visitors;

WHEREAS, to give essence of the spirit of camaraderie during this time of difficulties and economic inflation in our country, LGU San Francisco decided to knock the kind hearted Cebu Provincial Governor Gwendolyn F. Garcia to grant financial assistance to be used in celebrating the Town Annual Fiesta in honor of our Beloved Patron Saint Joseph, honoring him through "SOLI-SOLI FESTIVAL 2023";

NOW THEREFORE: on motion of Hon. Leslie Christie N. Gok-ong, Chairman of the Committee on Heritage and Culture, duly seconded by Hon. Ruben O. Raña, and unanimously carried by all Members of the Sangguniang Bayan presents and assembled in session,

BE IT RESOLVED by the Sangguniang Bayan of San Francisco, Province of Cebu to request the Honorable Cebu Provincial Governor Gwendolyn F. Garcia to grant financial assistance of **One Million Five Hundred Thousand Pesos (P1,500,000.00)** to defray expenses during the Soli-Soli Festival 2023 that will be held on the 3rd Sunday of March;

RESOLVED FINALLY, to furnish copy of this resolution, to the Honorable Cebu Provincial Governor Gwendolyn F. Garcia for her information and approval.

PASSED BY A DULY CONSTITUTED QUORUM OF THE
12TH SANGGUNIANG BAYAN OF SAN FRANCISCO, CEBU THIS 13TH DAY OF DECEMBER 2022.

Attested:


ALY A. ARQUILLANO
Municipal Vice Mayor/Presiding Officer

Certified Correct:


ZENAIDA M. FORMENTERA
Sangguniang Bayan Secretary

1-16-2023



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 9493669
Procuring Entity MUNICIPALITY OF SAN FRANCISCO, CEBU
Title PROCUREMENT OF AUDIO AND VISUAL EQUIPMENT (PACKAGE) USED FOR THE SOLI-SOLI FESTIVAL 2023, SAN FRANCISCO, CEBU.
Area of Delivery Cebu

Solicitation Number:	054-2023	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Audio and Visual Equipment	Date Published	18/02/2023
Approved Budget for the Contract:	PHP 455,000.00	Last Updated / Time	18/02/2023 00:00 AM
Delivery Period:	7 Day/s	Closing Date / Time	01/03/2023 14:00 PM
Client Agency:			
Contact Person:	Zenaida M Formentera BAC Member San Francisco San Francisco Cebu Philippines 6050 63-032-3164657 63-30-2291365 sanfrancamotes@yahoo.com.ph		

Description

Republic of the Philippines
Province of Cebu
Municipality of San Francisco

BIDS AND AWARDS COMMITTEE
San Francisco, Cebu

INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF AUDIO AND VISUAL EQUIPMENT (PACKAGE) USED FOR THE SOLI-SOLI FESTIVAL 2023, SAN FRANCISCO, CEBU.

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Very truly yours,

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Chairperson

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Allocated Budget for the Contract (ABC) Php 455,000.00
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1. Audited Financial Statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder's total current assets and liabilities; and

2. Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

NFCC Computation

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

II Class "B" Documents

1. Valid joint venture agreement, in case of a joint venture

2. Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on the schedule listed above and shall be opened on the same date to determine the eligibility of each of the prospective bidders.

SUBMISSION AND RECEIPT OF BIDS

I Contents of the First Envelope (Technical Proposal)

1. Expression of Interest

1. Bid Security

2. Authority of the Signatory

3. Production/Delivery Schedule

4. Manpower requirements

5. After-sales less service, if applicable

6. Technical Specifications

II Contents of the Second Envelope (Financial Proposal)

1. Bid prices in the prescribed Bid form; and

2. The recurring and maintenance costs, if applicable

NOTE: LOT PRICE

*Other Information: Suppliers/bidders must download the attached documents in the associated component section.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	AUDIO AND VISUAL EQUIPMENT	PROCUREMENT OF AUDIO AND VISUAL EQUIPMENT (PACKAGE) USED FOR THE SOLI-SOLI FESTIVAL 2023, SAN FRANCISCO, CEBU.	1	Package	455,000.00

Other Information

Suppliers/bidders must download the attached documents in the associated component section.

Created by

Zenaida M Formentera

Date Created

17/02/2023

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