



Republic of the Philippines
Province of Cebu
Municipality of San Francisco

BIDS AND AWARDS COMMITTEE
San Francisco, Cebu

INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF MEALS AND SNACKS USED FOR THE FARMERS AND FISHERMEN DURING TRAINING/SEMINAR.

Notice is hereby given that the articles listed at the back hereof will be submitted for public bidding at the Mayor's Office, Municipality of San Francisco, Province of Cebu on **February 15, 2023, at 2:00 P.M.** in the **BAC Office Building, Municipality of San Francisco, Cebu.**

Eligible bidders shall submit their bids through their authorized managing officer or their duly authorized representative using this official form including its annexes on or before **February 15, 2023, at 2:00 P.M.** in three (3) separate sealed envelopes, the first containing the technical component of the bid **with the expression of interest** and the second containing the financial component of the bid, with the name of the contract to be bid and the name of the bidder in capital letters, addressed to the BAC. Bidders shall mark two envelopes; "DO NOT OPEN BEFORE (date, time, and opening of bids)." Both envelopes shall then be sealed in an outer envelope, which shall be addressed to the BAC and shall be marked as specified.

Bids submitted after the deadline on **February 15, 2023, at 2:00 P.M.** shall not be accepted.

Bidders may modify their bids, provided that this is done before the deadline for the submission and receipt of bids. A bidder who modifies its bid shall not be allowed to retrieve its original, but shall only be allowed to send another bid equally sealed, properly identified, linked to its original bid and marked as a "**Modification**" thereof, and stamped "**received**" by the BAC. Bid modification received after the applicable deadline shall not be considered and shall be returned to the bidder unopened.

Bidders may withdraw their bids before the deadline for the receipt of bids through a letter. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in IRR-A. A bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract. A bidder may also express its intention not to participate in the bidding through a letter, which should reach and be stamped and received by the BAC before the deadline for the receipt of bids.

Each bid must be accompanied by a Bid Security in Cash, Certified Check, Cashier's Check, or Manager's Check, in the amount in **PESOS** equivalent to two percent (2%) of the approved budget for the contract to be bid as a guarantee that the successful bidder shall, within ten (10) Calendar Days, from receipt of the NOTICE OF AWARD, enter into a contract with the Municipality of San Francisco, Cebu. No Bid Securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed to comply with any of the requirements to be submitted in the first envelope of the bid, as provided in IRR-A. It shall be returned only after the bidder with the lowest calculated responsive bid has signed the contract and furnished the Performance Security, also in Cash, Certified Check, Cashier's Check, Manager's Check, Bank Draft, or irrevocable letter of credit in the amount equivalent to five percent (5%) of the total contract price, or in the form of a bank guarantee equivalent to thirty percent (30%) of the total contract price to guarantee the faithful performance by the winning bidder of its obligation under the contract prepared in accordance with the bidding documents and co-terminus with the final completion of the contract. The performance security shall be forfeited in favor of the Municipality of San Francisco, Cebu in the event it is established that the winning bidder is in default in any of its obligations under the contract. Performance Security may be released after the issuance of the Certificate of Acceptance.

Upon the winning bidder's failure to make delivery, when due, the supplier shall be liable for damages for the delay, and shall pay liquidated damages, not by way of penalty, an amount equal to **one-tenth (1/10) of one percent (1%)** of the cost delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. Such an amount shall be deducted from whichever is convenient to the Municipality of San Francisco, Cebu. In no case shall the total sum of liquidated damages exceed fifteen percent (15%) of the total contract price, and in either case, the government shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

It is requested that the bidder or his/her authorized representative be present to witness the opening of the bid. All bids received on time will, however, be opened with or without the presence of the bidder or his/her duly authorized representative.

The Municipality of San Francisco, Cebu reserves the right to reject any and all bids to waive any defect or informality of the bid proposals received to accept the offer it deems most advantageous to the government.

All terms and conditions in this advertisement and all terms, conditions, specifications, exceptions, quotations, and remarks on the bid shall ipso facto be constituted a part and parcel of the contract or Purchase Order for supplies.

SEE ARTICLES FOR QUOTATIONS
AT THE BACK

Very truly yours,


ENGR. RICHARD V. MANINGO
Chairperson

Advertisement No.:	035-2023	To Be Opened On:	2/15/2023
Reference No.:		Opening of Bids Time:	2:00 PM
ALOPS No.:		Purchase Request No.:	23-02-064
Date:		Purchase Request Date:	2/1/2023

Allocated Budget for the Contract (ABC) Php	200,100.00
Source of Funds:	

PURPOSE:

PROCUREMENT OF MEALS AND SNACKS USED FOR THE FARMERS AND FISHERMEN DURING TRAINING/SEMINAR.

ITEM NO.	ITEM & DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
1	MEALS AND SNACKS FOR INTEGRATED FARMING SYSTEM DEVP'T PROGRAM (IFS DP) TRAINING: MENU - RICE, PORK CHOP, BAM-I, EMBOTIDO, FRUITS, SOFT DRINKS SNACKS – TORTA CAKE, SOFT DRINKS	SERVINGS	105		
2	MEALS AND SNACKS FOR ORGANIC FARMING/NATURAL FARMING SYSTEM TRAINING: MENU – RICE, FRIED CHICKEN, MEATBALLS, CHOPSOY, DESSERT, SOFT DRINKS	SERVINGS	150		
3	MEALS AND SNACKS FOR LEADERSHIP TRAINING: MENU – RICE, HUMBA, FISH SWEET AND SOUR, LUMPIA, SHANGHAI, FRUITS, SOFT DRINKS SNACKS – PUTO, SIKWATE	SERVINGS	130		
4	MEALS AND SNACKS FOR HOG AND POULTRY PRODUCTION TRAINING: MENU – RICE, FRIED CHICKEN, MEATBALLS, CHOP-SOY, DESSERT, SOFT DRINKS SNACKS – BIBINGKA, MINERAL WATER	SERVINGS	134		
5	MEALS AND SNACKS FOR RICE PRODUCTION TRAINING: MENU – RICE, HUMBA, FISH SWEET AND SOUR, LUMPIA, SHANGHAI, FRUITS, SOFT DRINKS SNACKS – PUTO, SIKWATE	SERVINGS	148		
		TOTAL			

NOTE:

- “Pass/fail” criteria to determine the eligibility of prospective bidders shall be used. As such, non-submission of the requested eligibility requirements will result in the disqualification of bidders.
- Bidders are required to put their respective Bidder’s Bond either in CASH, CERTIFIED CHECK, CASHIER’S CHECK, or MANAGER’S CHECK, at 2% of the approved Budget for the contract to be bid. CHECK should be addressed to the Municipal Treasurer of San Francisco, Cebu. A bid proposal with no Bidder’s Bond will be disqualified automatically.
- Bidding Documents may be purchased by interested Bidders from the BAC Office and upon payment of the nonrefundable fee in the amount of 0.28% of the Approved Budget of the Contract (ABC). Bidding Documents shall be received personally by the prospective bidder or his/her authorized representative.

Requirements:

- Expression of Interest (for inclusion in Envelope A)
- Approved Mayor’s Permit 2023 of San Francisco, Cebu
- 5% VAT and 1% Percentage Tax to be deducted upon payment
- DTI Business name registration or SEC registration Certificate

CERTIFICATION:

THIS IS TO CERTIFY that the herein-quoted items are available.

(Name of Company)

(Signature of Bidder/Representative over printed name)

5. TIN and VAT Registration
6. ITR for the preceding calendar year
7. Bidder's Bond of 2% of the ABC
9. Certificate of PhilGEPS Registration.

Please observe the following BAC activities and the corresponding schedules, to wit:

1. Pre-bid Conference:		Time:	2:00 PM
2. Receipts and Opening of Bids:	FEBRUARY 15, 2023	Time:	2:00 PM

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED IN A CERTIFIED TRUE COPY

(Note: The prospective bidder or its duly authorized representative shall certify under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction or copy of the original, complete and that all statements and information provided therein are true and correct.

I Class “A” Documents

A. Legal Documents

1. SEC Registration Certificate or DTI Business Name Registration
2. Articles of Incorporation
3. Valid and Current Business Permit
4. Taxpayer’s Identification Number and VAT Registration
5. Statement that the prospective bidder is not “**blacklisted**” or barred from bidding by the government or any agency
6. List of Clients
7. Company Profile
8. Income Tax Return for the preceding calendar year
9. Authority of Company Representative
10. Proof/Certificate

B. Technical Documents

1. Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any (see attached Annex “A”)
2. Statement whether the prospective bidder is a manufacturer, supplier or distributor
3. Sworn statement that the bidder is not related to the head of the procuring agency nor to the BAC members and the BAC Secretariat/TWG Members by consanguinity or affinity up to the third civil degree (Rule VX)

C. Financial Documents

1. Audited Financial Statements, stamped “**received**” by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder’s total current assets and liabilities; and
2. Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

NFCC Computation

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

II Class “B” Documents

1. Valid joint venture agreement, in case of a joint venture
2. Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on the schedule listed above and shall be opened on the same date to determine the eligibility of each of the prospective bidders.

SUBMISSION AND RECEIPT OF BIDS

I Contents of the **First Envelope** (Technical Proposal)

1. Expression of Interest
1. Bid Security

2. Authority of the Signatory
3. Production/Delivery Schedule
4. Manpower requirements
5. After-sales less service, if applicable
6. Technical Specifications

II Contents of the **Second Envelope** (Financial Proposal)

1. Bid prices in the prescribed Bid form; and
2. The recurring and maintenance costs, if applicable

NOTE: LOT PRICE

**Other Information: Suppliers/bidders must download the attached documents in the associated component section.*

PURCHASE REQUEST
San Francisco, Cebu
LGU

035 - 945 2718

Feb 15


Agriculture Office
Department:

PR No. 17-02-004
PR No. _____
PR No. _____

Date: FEB 01 2023
Date: _____
Date: _____

QUANTITY	UNIT OF ISSUE	ITEMS DESCRIPTION	STOCK NO.	ESTIMATED UNIT COST	TOTAL COST
		MEALS & SNACKS DURING TRAINING			
105	SERVINGS	INTEGRATED FARMING SYSTEM DEVP'T PROGRAM (IFSDP) TRAINING	1	300.00	31,500.00
		Menu: Rice, Pork chop, BAM-I, Embotido			0.00
		Fruits, Softdrinks			0.00
		Snacks: Torta cake, Soft drinks			0.00
150	SERVINGS	ORGANIC FARMING/NATURAL FARMING SYSTEM TRAINING	2	300.00	45,000.00
		Menu: Rice, Fried Chicken, Meat Balls, chopsuey, Dessert / Softdrinks			0.00
		Snacks: Siopao, Softdrinks			0.00
130	SERVINGS	LEADERSHIP TRAINING	3	300.00	39,000.00
		Menu: Rice, Humba, Fish Sweet & Sour Lumpia, Shanghai, Fruits, Softdrinks			0.00
		Snacks: Puto, Sikwate			0.00
134	SERVINGS	HOG AND POULTRY PRODUCTION Training	5	300.00	40,200.00
		Menu: Rice, Fried Chicken, Meat Balls, chopsuey, Dessert / Softdrinks			0.00
		Snacks: Bibinka/Mineral Water			0.00
148		RICE PRODUCTION TRAINING	6	300.00	44,400.00
		Menu: Rice, Humba, Fish Sweet & Sour Lumpia, Shanghai, Fruits, Softdrinks			0.00
		Snacks: Puto, Sikwate			0.00
		TOTAL			200,100.00

OK AS TO APPROPRIATION:


NAIDA S. ARQUILLANO
Budget Officer

MUNICIPALITY OF SAN FRANCISCO, CEBU


B PASSED

OK AS TO: BIDDING
Date: 02-01-23

Purpose: Meals & Snacks for Farmer and Fishermen during Training./GAD

Requested by:

Printed Name:
Designation:


MILA R. RAMIREZ
MAO/MA

Approved by:


ALFREDO A. ARQUILLANO JR.
Municipal Mayor

PROJECT PROPOSAL

I. BASIC INFORMATION:

- 1. Title** : **Organic Farming/ Natural Farming System Training**
- 2. Proponent** : **San Francisco Vegetable Growers Association**
San Francisco, Cebu
- 3. Project Duration** : **3 days Training**
- 4. Project Location** : **San Francisco, Cebu**
- 5. Total Project Cost**
: **Budget Requested – Php. 45,000.00**
- 6. Source of Fund** : **GAD Fund**

II. PROJECT DESCRIPTION:

Rationale:

San Francisco is an agricultural area with most of community depends on farming as major sources of livelihood. Primary crops grown on this area are corn, cassava, camote, coconut, and banana. But most of the products are just for their consumption.

Agricultural products here area mainly produced with the used of commercial fertilizers. Continuous use of this farming system will deteriorate soil productivity and if not controlled will led to soil toxicity level. In addition, eating of inorganically produce will enhance the growth of cancer and other diseases. In this case, farm production is very expensive and very low produce. With this situation, organic farming system will be introduced to rehabilitate soil conditions.

Based on the above premises, the Local Government of San Francisco through Municipal Agriculture Office is advocating and promoting organic agriculture. It is also the major purpose of the Local Government Unit through Agriculture Office to provide

farming system which is economically sound, socially accepted, and environmental-friendly.

Goal: Provide knowledge on organic agriculture that will enhance the livelihood of farmers.

Objectives:

1. to increase awareness on the effect of inorganically produce.
2. to enhance the capability of the vegetable growers;
3. to introduce natural farming system using pro-biotic microorganisms;
4. to increase farmers income;
5. to alleviate poverty.
6. to uplift the state of living of farmers;
7. to provide organically grown fruits and vegetables; and
8. To provide opportunities for Eco-tourism to flourish in order to generate income for the municipality;

Budgetary Requirement:

meals, training supplies, venue,

Participant: 60 members for Vegetable Growers Association.

Expected Output:

Through promoting and advocating of organic agriculture in this area, farmers income will increase, poverty will reduce malnourished children will reduce, and food always in the table.

Beneficiaries: 50 members for Vegetable Growers Association

Economic benefits:

Organic agriculture has a great importance to the farmers. Primarily, organically grown fruits and vegetables will ensure sustainable farming system. It is also serve the farmers as alternative source of income. Through this training, organic products will increase. Thus, Eco-tourism will flourish and generate income for the municipality.

BILL OF MATERIALS


Qty	Unit	Description	Unit Cost	Amount
150	servings	Meals and snacks	300.00	45,000.00
		TOTAL Php		45,000.00

Prepared by:

MILA R. RAMIREZ
Municipal Agriculturist

OK AS TO APPROPRIATION:

APPROPRIATION:



NAIDA S. ARQUILLANO
Mun. Budget Officer

Approved by:

ALFREDO A. ARQUILLANO, JR.
Municipal Mayor

PROJECT PROPOSAL

I. BASIC INFORMATION:

- 1. Title** : **Integrated Farming System Development Program (IFSDP) Training**
- 2. Proponent** : **MAO-LGU & Farmers association President**
- 3. Project Duration** : 3 days Training
- 4. Project Location** : San Francisco, Cebu
- 5. Total Project Cost**
 - : Budget Requested – Meals and Snacks – 31,500.00
 - : Proponent Counterpart - Labor
 - : Other Sources

II. PROJECT DESCRIPTION:

Rationale:

San Francisco is an agricultural area with most of community depends on farming as major sources of livelihood. Primary crops grown on this area are corn, cassava, camote, coconut, and banana. But most of the products are just for their consumption.

Most of the farmers here are using mono-cropping farming system. Thus, farmland are not fully utilized for the cropping season. To increase and fully utilize farmland, the Provincial Agriculture Office and in coordination with Municipal Agriculture Office, **introduce integrated farming system development program (IFSDP)**. Integrated farming system development program (IFSDP) also introduce organic and sustainable farming system.

Based on the above premises, the Local Government of San Francisco through Municipal Agriculture Office, is advocating and promoting integrated or diversified farming system. It is also the major purpose of the Local Government Unit to provide farming system which is economically sound, socially accepted, and environmental-friendly.

Goal: Provide knowledge on integrated farming system development program that will enhance the livelihood of farmers.

Objectives:

1. to increase farm production;
2. to enhance the capability of the farmers;
3. to introduce natural farming system using pro-biotic microorganisms;
4. to increase farmers income;
5. to alleviate poverty.
6. to uplift the state of living of farmers;
7. to provide organically grown fruits and vegetables; and
8. To provide opportunities for Eco-tourism to flourish in order to generate income for the municipality;

Budgetary Requirement:

meals, training supplies, venue, & farm inputs

Participant: Farmers

Expected Output:

Through promoting and advocating integrated farming system development program, farmers income will increase, poverty will reduce malnourished children will reduce, and food always in the table.

Beneficiaries: Farmers Association of San Francisco.

Economic benefits:

Integrated farming system development program has a great importance to the farmers. Primarily, crop diversification will ensure more farm produce. Thus, integrated farming or crop diversification will increase farmers income. Through this training, organic products will also increased. Thus, Eco-tourism will flourish and generate income for the municipality.


BUDGETARY REQUIREMENTS

Qty	Unit	Description	Unit Cost	Amount
105	pax	Meals and snacks for 3 days	300.00	31,500.00
		TOTAL AMOUNT		31,500.00

Prepared by:


MILA R. RAMIREZ
Municipal Agriculturist

OK AS TO APPROPRIATION


NAIDA S. ARQUILLANO
Mun. Budget Officer

APPROVED BY:


ALFREDO A. ARQUILLANO, JR.
Municipal Mayor

PROJECT PROPOSAL

I. BASIC INFORMATION:

1. Title : HOG AND POULTRY PRODUCTION TRAINING
2. Proponent : MAO-LGU
San Francisco, Cebu
3. Project Duration : 2 DAYS
4. Project Location : San Francisco, Cebu
5. Total Project Cost:
: Budget Requested – Php 40,200.00
: Proponent Counterpart
6. Source of Fund: GAD fund

II. PROJECT DESCRIPTION:

Rationale:

Aside from farming, alternative sources of income for farmers is through livestock and poultry raising. Raising livestock and poultry is very simple and low cost production. Common diseases like internal parasites can be controlled through regular deworming, and proper care. Some livestock and poultry diseases can be controlled through massive vaccination. Regular massive vaccination will be done once a year, mostly first quarter of the year.

Based on the above premises, the Local Government Unit of San Francisco, through Municipal Agriculture Office will conduct a training on livestock and poultry production, in order to educate livestock farmers on the proper care, feeding and maintenance of the health of livestock and poultry.

Goal: Conduct training on livestock and poultry production

Objectives:

1. to educate farmers on identification of diseases of Livestock and poultry
2. to aware livestock farmers on common livestock diseases;
3. to increase farmers income;
4. to identify healthy animals from sickly on
5. to uplift the state of living of farmers; and
6. to enhance BAHA Volunteers capacity in addressing livestock diseases
7. to educate farmers on proper feeding and medication
8. .

Budgetary Requirements:

meals of the participant
supplies
venue

Expected Output:

Through livestock and poultry training farmers will be able to differentiate healthy from sickly animals, and will be able to know the prescribed feeding method and to identify the common diseases of animals and its medication.

Beneficiaries: Livestock and Poultry farmers and BAHA

Economic benefits:

Livestock and poultry farmers income will increase and supply of meat in the market is abundant, will uplift the standard of living of farmers and for the education of their children.

BILL OF MATERIALS

Qty	Unit	Description	Unit Cost	Amount
134	Pax/serving	Meals and snacks for 2 days	300.00	40,200.00
		TOTAL AMOUNT		40,200.00

Prepared by:

MILA R. RAMIREZ
Municipal Agriculturist

OK AS TO APPROPRIATION:

NAIDA S. ARQUILLANO
Mun. Budget Officer

Approved by:

ALFREDO A. ARQUILLANO, JR.
Municipal Mayor

PROJECT PROPOSAL

II. BASIC INFORMATION:

1. Title : **Rice Production Training**
2. Proponent : **MAO/LGU (GAD)
San Francisco, Cebu**
3. Project Duration: **3 days**
4. Project Location: **Northern Poblacion, San Francisco, Cebu**
5. Total Project Cost: **44,500.00**
 - : Budget Requested – **P27,000.00**
 - : Proponent Counterpart – **Labor 17,500.00**
 - : Other Sources

II. PROJECT DESCRIPTION:

Rationale:

San Francisco is an agricultural area with most of community depends on farming as major sources of livelihood. Primary crops grown on this area are corn, cassava, camote, coconut, vegetable and banana . But most of the products are just for their consumption. One major crop grown that is only found in Northern Poblacion is rice which is situated few meters away from Lake Danao.

It has an estimated land area of around 70 hectares, only 30 hectares is fully utilized which is dependent on rain as the source of water supply or what we called rainfed. Water supply is the big problem of rice farmers because of climate change that affect the seasonal planting.

In order to address the problem of rice farmers, the LGU- San Francisco is constructing a small irrigation system that will hopefully cater the problems encountered by the farmers and give additional income and a continuous supply of water to their farm and abundant supply rice in every family.

Objectives:

1. to enhance the capability of the farmers;
2. to increase farmer's income;
3. to reduce/ eliminate poverty.
4. to uplift the state of living of farmers;
5. To provide opportunities to generate income and job opportunities
6. To identify the pest and diseases of rice
7. And to know the proper way of planting rice and fertilizer application

Expected Output:

Rice farmers would be able to identify pest and disease that may affect the production of rice and the farmers would learn the proper way of planting rice and also the proper application of fertilizer and post harvest activities.

Components and Activities:

- a. Clearing of the area
- b. Leveling of the area
- c. Plowing
- d. Sowing of Rice seeds
- e. Planting

Beneficiaries: Rice farmers

Timetable of Activities: 20 days@5man/day

Economic benefits:

Rice production has a great importance to the farmers. Primarily, rice is one of the staple food in the locality second to corn. It will provide job opportunities to some individual/farmers in the area and additional income to farmers.

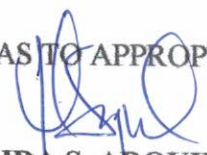
Sustainability Plan:

For the sustainability of this project the Rice farmer's association will take in-charge of the project and will report to LGU-MAO the status of the project. The LGU through Municipal Agriculture is in-charge in close monitoring of the project from time to time and will see to it that the project is properly manage.

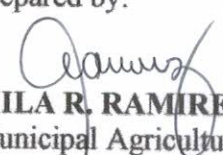
BILL OF MATERIALS

Qty	Unit	Description	Unit Cost	Amount
90	pax	Meals and Snacks	300.00	27,000.00
		Farmers Counterpart		
5	person	Labor per day for 10 days	350	17,500.00
		TOTAL	P	44,500.00

OK AS TO APPROPRIATION:


NAIDA S. ARQUILLANO
Municipal Budget Officer

Prepared by:


MILA R. RAMIREZ
Municipal Agriculturist

Approved by:


ALFREDO A. ARQUILLANO, JR.
Municipal Mayor



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 9452718
Procuring Entity MUNICIPALITY OF SAN FRANCISCO, CEBU
Title INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF MEALS AND SNACKS USED FOR THE FARMERS AND FISHERMEN DURING TRAINING/SEMINAR.
Area of Delivery Cebu

Solicitation Number:	035-2023	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Catering Services	Date Published	04/02/2023
Approved Budget for the Contract:	PHP 200,100.00	Last Updated / Time	04/02/2023 00:00 AM
Delivery Period:	7 Day/s	Closing Date / Time	15/02/2023 14:00 PM
Client Agency:			
Contact Person:	Zenaida M Formentera BAC Member San Francisco San Francisco Cebu Philippines 6050 63-032-3164657 63-30-2291365 sanfrancamotes@yahoo.com.ph		

Description

Republic of the Philippines
Province of Cebu
Municipality of San Francisco

BIDS AND AWARDS COMMITTEE
San Francisco, Cebu

INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF MEALS AND SNACKS USED FOR THE FARMERS AND FISHERMEN DURING TRAINING/SEMINAR.

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Bidders may modify their bids, provided that this is done before the deadline for the submission and receipt of bids. A bidder who modifies its bid shall not be allowed to retrieve its original, but shall only be allowed to send another bid equally sealed, properly identified, linked to its original bid and marked as a "Modification" thereof, and stamped "received" by the BAC. Bid modification received after the applicable deadline shall not be considered and shall be returned to the bidder unopened.

Bidders may withdraw their bids before the deadline for the receipt of bids through a letter. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in IRR-A. A bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract. A bidder may also express its intention not to participate in the bidding through a letter, which should reach and be stamped and received by the BAC before the deadline for the receipt of bids.

Each bid must be accompanied by a Bid Security in Cash, Certified Check, Cashier's Check, or Manager's Check, in the amount in PESOS equivalent to two percent (2%) of the approved budget for the contract to be bid as a guarantee that the successful bidder shall, within ten (10) Calendar Days, from receipt of the NOTICE OF AWARD, enter into a contract with the Municipality of San Francisco, Cebu. No Bid Securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed to comply with any of the requirements to be submitted in the first envelope of the bid, as provided in IRR-A. It shall be returned only after the bidder with the lowest calculated responsive bid has signed the contract and furnished the Performance Security, also in Cash, Certified Check, Cashier's Check, Manager's Check, Bank Draft, or irrevocable letter of credit in the amount equivalent to five percent (5%) of the total contract price, or in the form of a bank guarantee equivalent to thirty percent (30%) of the total contract price to guarantee the faithful performance by the winning bidder of its obligation under the contract prepared in accordance with the bidding documents and co-terminus with the final completion of the contract. The performance security shall be forfeited in favor of the Municipality of San Francisco, Cebu in the event it is established that the winning bidder is in default in any of its obligations under the contract. Performance Security may be released after the issuance of the Certificate of Acceptance.

Upon the winning bidder's failure to make delivery, when due, the supplier shall be liable for damages for the delay, and shall pay liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost delayed goods scheduled for delivery for

every day of delay until such goods are finally delivered and accepted. Such an amount shall be deducted from whichever is convenient to the Municipality of San Francisco, Cebu. In no case shall the total sum of liquidated damages exceed fifteen percent (15%) of the total contract price, and in either case, the government shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

It is requested that the bidder or his/her authorized representative be present to witness the opening of the bid. All bids received on time will, however, be opened with or without the presence of the bidder or his/her duly authorized representative.

The Municipality of San Francisco, Cebu reserves the right to reject any and all bids to waive any defect or informality of the bid proposals received to accept the offer it deems most advantageous to the government.

All terms and conditions in this advertisement and all terms, conditions, specifications, exceptions, quotations, and remarks on the bid shall ipso facto be constituted a part and parcel of the contract or Purchase Order for supplies.

Very truly yours,

ENGR. RICHARD V. MANINGO
Chairperson

Advertisement No.: 035-2023 To Be Opened On: 2/15/2023
Reference No.: Opening of Bids Time: 2:00 PM
ALOB No.: Purchase Request No.: 23-02-064
Date: Purchase Request Date: 2/1/2023

Allocated Budget for the Contract (ABC) Php 200,100.00
Source of Funds:

PURPOSE:
PROCUREMENT OF MEALS AND SNACKS USED FOR THE FARMERS AND FISHERMEN DURING TRAINING/SEMINAR.

ITEM NO.	ITEM & DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
1	MEALS AND SNACKS FOR INTEGRATED FARMING SYSTEM DEVP'T PROGRAM (IFSDP) TRAINING: MENU - RICE, PORK CHOP, BAM-I, EMBOTIDO, FRUITS, SOFT DRINKS SNACKS - TORTA CAKE, SOFT DRINKS SERVINGS 105				
2	MEALS AND SNACKS FOR ORGANIC FARMING/NATURAL FARMING SYSTEM TRAINING: MENU - RICE, FRIED CHICKEN, MEATBALLS, CHOPSOY, DESSERT, SOFT DRINKS SERVINGS 150				
3	MEALS AND SNACKS FOR LEADERSHIP TRAINING: MENU - RICE, HUMBA, FISH SWEET AND SOUR, LUMPIA, SHANGHAI, FRUITS, SOFT DRINKS SNACKS - PUTO, SIKWATE SERVINGS 130				
4	MEALS AND SNACKS FOR HOG AND POULTRY PRODUCTION TRAINING: MENU - RICE, FRIED CHICKEN, MEATBALLS, CHOP-SOY, DESSERT, SOFT DRINKS SNACKS - BIBINGKKA, MINERAL WATER SERVINGS 134				
5	MEALS AND SNACKS FOR RICE PRODUCTION TRAINING: MENU - RICE, HUMBA, FISH SWEET AND SOUR, LUMPIA, SHANGHAI, FRUITS, SOFT DRINKS SNACKS - PUTO, SIKWATE SERVINGS 148				
	TOTAL				

- NOTE:
1. "Pass/fail" criteria to determine the eligibility of prospective bidders shall be used. As such, non-submission of the requested eligibility requirements will result in the disqualification of bidders.
 2. Bidders are required to put their respective Bidder's Bond either in CASH, CERTIFIED CHECK, CASHIER'S CHECK, or MANAGER'S CHECK, at 2% of the approved Budget for the contract to be bid. CHECK should be addressed to the Municipal Treasurer of San Francisco, Cebu. A bid proposal with no Bidder's Bond will be disqualified automatically.
 3. Bidding Documents may be purchased by interested Bidders from the BAC Office and upon payment of the nonrefundable fee in the amount of 0.28% of the Approved Budget of the Contract (ABC). Bidding Documents shall be received personally by the prospective bidder or his/her authorized representative.
- CERTIFICATION:

THIS IS TO CERTIFY that the herein-quoted items are available.

(Name of Company)

- _____
(Signature of Bidder/Representative over printed name)
- Requirements:
1. Expression of Interest (for inclusion in Envelope A)
 2. Approved Mayor's Permit 2023 of San Francisco, Cebu
 3. 5% VAT and 1% Percentage Tax to be deducted upon payment
 4. DTI Business name registration or SEC registration Certificate
 5. TIN and VAT Registration
 6. ITR for the preceding calendar year
 7. Bidder's Bond of 2% of the ABC
 9. Certificate of PhilGEPS Registration.

Please observe the following BAC activities and the corresponding schedules, to wit:

1. Pre-bid Conference: Time: 2:00 PM
2. Receipts and Opening of Bids: FEBRUARY 15, 2023 Time: 2:00 PM

ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED IN A CERTIFIED TRUE COPY

(Note: The prospective bidder or its duly authorized representative shall certify under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction or copy of the original, complete and that all statements and information provided therein are true and correct.

I Class "A" Documents

A. Legal Documents

- 1. SEC Registration Certificate or DTI Business Name Registration
- 2. Articles of Incorporation
- 3. Valid and Current Business Permit
- 4. Taxpayer's Identification Number and VAT Registration
- 5. Statement that the prospective bidder is not "blacklisted" or barred from bidding by the government or any agency
- 6. List of Clients
- 7. Company Profile
- 8. Income Tax Return for the preceding calendar year
- 9. Authority of Company Representative
- 10. Proof/Certificate

B. Technical Documents

- 1. Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any (see attached Annex "A")
- 2. Statement whether the prospective bidder is a manufacturer, supplier or distributor
- 3. Sworn statement that the bidder is not related to the head of the procuring agency nor to the BAC members and the BAC Secretariat/TWG Members by consanguinity or affinity up to the third civil degree (Rule VX)

C. Financial Documents

- 1. Audited Financial Statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder's total current assets and liabilities; and
- 2. Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

NFCC Computation

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

II Class "B" Documents

- 1. Valid joint venture agreement, in case of a joint venture
- 2. Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on the schedule listed above and shall be opened on the same date to determine the eligibility of each of the prospective bidders.

SUBMISSION AND RECEIPT OF BIDS

I Contents of the First Envelope (Technical Proposal)

- 1. Expression of Interest
- 1. Bid Security
- 2. Authority of the Signatory
- 3. Production/Delivery Schedule
- 4. Manpower requirements
- 5. After-sales less service, if applicable
- 6. Technical Specifications

II Contents of the Second Envelope (Financial Proposal)

- 1. Bid prices in the prescribed Bid form; and
- 2. The recurring and maintenance costs, if applicable

NOTE: LOT PRICE

*Other Information: Suppliers/bidders must download the attached documents in the associated component section.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	CATERING SERVICES	PROCUREMENT OF MEALS AND SNACKS USED FOR THE FARMERS AND FISHERMEN DURING TRAINING/SEMINARS.	1	Lot	200,100.00

Other Information

Suppliers/bidders must download the attached documents in the associated component section.

Created by Zenaida M Formentera
Date Created 03/02/2023

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