

# Republic of the Philippines Province of Cebu Municipality of San Francisco

### **BIDS AND AWARDS COMMITTEE**

San Francisco, Cebu

### INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF FOODSTUFF AS MEALS AND SNACKS USED FOR THE MSWDO MEETINGS AND PROGRAMS.

Notice is hereby given that the articles listed at the back hereof will be submitted for public bidding at the Mayor's Office, Municipality of San Francisco, Province of Cebu on November 23, 2022, at 2:00 P.M. in the BAC Office Building, Municipality of San Francisco, Cebu.

Eligible bidders shall submit their bids through their authorized managing officer or their duly authorized representative using this official form including its annexes on or before November 23, 2022, at 2:00 P.M. in three (3) separate sealed envelopes, the first containing the technical component of the bid with the expression of interest and the second containing the financial component of the bid, with the name of the contract to be bid and the name of the bidder in capital letters, addressed to the BAC. Bidders shall mark two envelopes; "DO NOT OPEN BEFORE (date, time, and opening of bids)." Both envelopes shall then be sealed in an outer envelope, which shall be addressed to the BAC and shall be marked as specified.

Bids submitted after the deadline on November 23, 2022, at 2:00 P.M. shall not be accepted.

Bidders may modify their bids, provided that this is done before the deadline for the submission and receipt of bids. A bidder who modifies its bid shall not be allowed to retrieve its original, but shall only be allowed to send another bid equally sealed, properly identified, linked to its original bid and marked as a "Modification" thereof, and stamped "received" by the BAC. Bid modification received after the applicable deadline shall not be considered and shall be returned to the bidder unopened.

Bidders may withdraw their bids before the deadline for the receipt of bids through a letter. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in IRR-A. A bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract. A bidder may also express its intention not to participate in the bidding through a letter, which should reach and be stamped and received by the BAC before the deadline for the receipt of bids.

Each bid must be accompanied by a Bid Security in Cash, Certified Check, Cashier's Check, or Manager's Check, in the amount in PESOS equivalent to two percent (2%) of the approved budget for the contract to be bid as a guarantee that the successful bidder shall, within ten (10) Calendar Days, from receipt of the NOTICE OF AWARD, enter into a contract with the Municipality of San Francisco, Cebu. No Bid Securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed to comply with any of the requirements to be submitted in the first envelope of the bid, as provided in IRR-A. It shall be returned only after the bidder with the lowest calculated responsive bid has signed the contract and furnished the Performance Security, also in Cash, Certified Check, Cashier's Check, Manager's Check, Bank Draft, or irrevocable letter of credit in the amount equivalent to five percent (5%) of the total contract price, or in the form of a bank guarantee equivalent to thirty percent (30%) of the total contract price to guarantee the faithful performance by the winning bidder of its obligation under the contract prepared in accordance with the bidding documents and co-terminus with the final completion of the contract. The performance security shall be forfeited in favor of the Municipality of San Francisco, Cebu in the event it is established that the winning bidder is in default in any of its obligations under the contract. Performance Security may be released after the issuance of the Certificate of Acceptance.

Upon the winning bidder's failure to make delivery, when due, the supplier shall be liable for damages for the delay, and shall pay liquidated damages, not by way of penalty, an amount equal to **one-tenth (1/10) of one percent (1%)** of the cost delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. Such an amount shall be deducted from whichever is convenient to the Municipality of San Francisco, Cebu. In no case shall the total sum of liquidated damages exceed fifteen percent (15%) of the total contract price, and in either case, the government shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

It is requested that the bidder or his/her authorized representative be present to witness the opening of the bid. All bids received on time will, however, be opened with or without the presence of the bidder or his/her duly authorized representative.

The Municipality of San Francisco, Cebu reserves the right to reject any and all bids to waive any defect or informality of the bid proposals received to accept the offer it deems most advantageous to the government.

All terms and conditions in this advertisement and all terms, conditions, specifications, exceptions, quotations, and remarks on the bid shall ipso facto be constituted a part and parcel of the contract or Purchase Order for supplies.

SEE ARTICLES FOR QUOTATIONS AT THE BACK

Very truly yours,

ENGR. RICHARD MANU

Advertisement No.:	248-2022	To Be Opened On:	11/23/2022
Reference No.:		Opening of Bids Time:	2:00 PM
ALOBS No.:		Purchase Request No.:	22-10-0565
Date:		Purchase Request Date:	11/9/2022

Allocated Budget for the Contract (ABC) Php	825,600.00
Source of Funds:	

#### **PURPOSE:**

## INVITATION TO BID FOR THE PROCUREMENT OF FOODSTUFF AS MEALS AND SNACKS USED FOR THE MSWDO MEETINGS AND PROGRAMS.

QUANTITY	UNIT OF ISSUE	ITEM DESCRIPTION	STOCK NO.	ESTIMATED UNIT COST	TOTAL UNIT
180	servings	Women's Federation Officer's Monthly Meeting (GAD PROGRAM) Snacks: a. siopao/ empanada & soft drinks		UNIT COST	0031
80	servings	Women's Year-End Assessment & Strategic Planning Lunch Menu: rice, fried chicken, bam-e, pork menudo, fruits & soft drinks	1		
200	servings	VAW DESK OFFICERS MEETINGS Snacks: siopao & soft drinks	2		
57	servings	National/Provincial Program (GAD PROGRAM) FOOD STUFF Menu 1: rice, fried chicken, pork menudo, fish escabeche, fruits, softdrinks & bottled water Snacks: siopao, torta, empanada & softsrinks	3		
348	servings	Advocacy on Family Day Celebration thru Search for Huwarang Pamilya *Foodstuff Menu: rice, fried chicken, fish escabeche, bam-e, fruits & softdrinks Snacks: siopao/burger & softdrinks	4		
150	servings	PWD FEDERATION OFFICER'S MEETING Snacks: siopao, torta, empanada & softdrinks	5		
133	servings	PWD Year-End Assessment & Strategic Planning Lunch Menu: rice, fried chicken, pork lechon, bam-e, fish escabeche, chopsuey, beefsteak, fruits & softdrinks Snacks (am & pm): siopao, bibingka & softdrinks	6		
55	servings	Conduct Awareness and sensitivity of PWDs to Youth without disabilities to prevent bullying FOOD STUFF Menu: rice, fried chicken, bam-e, bola2x, pork menudo, fruits & softdrinks Snacks: (am & pm) siopao, torta, bottled water	7		

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120	servings	SENIOR CITIZEN FEDERATION OFFICER'S MEETING Snacks: siopao, torta, empanada & softdrinks	8	
300	servings	SENIOR CITIZENS WEEK CELEBRATION FOOD STUFF Menu: rice, fried chicken, bam-e, bola2x, pork menudo, , fruits & softdrinks Snacks: (am & pm) siopao, torta, bottled water	9	
133	servings	Senior Citizens Year-End Assessment & Strategic Planning Lunch Menu: rice, fried chicken, pork lechon, bam-e, fish escabeche, chopsuey, beefsteak, fruits & softdrinks Snacks (am): siopao & softdrinks	10	
150	servings	SOLO PARENTS MONTHLY MEETING(GAD) FOODSTUFF: LUNCH: rice, pork menudo, buffalo wings, fish escabeche, fruits, water, softdrinks SNACKS: siopao, puto sikwate, softdrinks	11	
585	servings	PARENTS EFFECTIVENESS SERVICE SEMINAR (PES)(GAD) FOODSTUFF: Rice, bam-e, pork menudo, fish escabeche, bola-bola, softdrinks,water	12	
100	servings	MCPC/MIACAT/VAWC Quarterly Meeting (MCPC) LUNCH: Rice, beefsteak,korean barbecue,chopsuey,fish escabeche,fried chicken,humba, fruits, softdrinks,water SNACKS: siopao,empanada,budbod,bibingka, softdrinks	13	
150	servings	NATIONAL CHILDRENS'MONTH CULMINATION CELEBRATION FOODSTUFF for visitors: Rice, fish escabeche, buffalo wings, bam-e, chopsuey, fruits, water and softdrinks	14	
1,110	servings	Foodstuff for children: rice, fried chicken, bam-e, and bottled water		
188	servings	PAG-ASA YOUTH ASSOCIATION OF THE PHILIPPINES (PYAP) Foodstuff: Snacks: Budbod,bibingka, softdrinks	15	

	DRUG ABUSE PREVENTION ADVOCACY, AWARENESS CAMPAIGN/ FOCUS GROUP		ν.	
178	servings	<b>DISCUSSION</b> FOODSTUFF: Rice, beefsteak,buttered chicken, buffalo wings,pork menudo,fruits,water, softdrinks	16	

Snacks: AM: siopao, softdrinks PM: bodbod softdrinks		
	TOTAL	825,600.00

#### NOTE:

- "Pass/fail" criteria to determine the eligibility of prospective bidders shall be used. As such, non-submission of the requested eligibility requirements will result in the disqualification of bidders.
- Bidders are required to put their respective Bidder's Bond either in CASH, CERTIFIED CHECK, CASHIER'S CHECK, or MANAGER'S CHECK, at 2% of the approved Budget for the contract to be bid. CHECK should be addressed to the Municipal Treasurer of San Francisco, Cebu. A bid proposal with no Bidder's Bond will be disqualified automatically.
- 3. Bidding Documents may be purchased by interested Bidders from the BAC Office and upon payment of the nonrefundable fee in the amount of 0.28% of the Approved Budget of the Contract (ABC). Bidding Documents shall be received personally by the prospective bidder or his/her authorized representative.

#### **CERTIFICATION:**

THIS IS TO CERTIFY that the herein-quoted items are available.

(Name of	Company)	

(Signature of Bidder/Representative over printed name)

#### Requirements:

- 1. Expression of Interest (for inclusion in Envelope A)
- 2. Approved Mayor's Permit 2022 of San Francisco, Cebu
- 3. 5% VAT and 1% Percentage Tax to be deducted upon payment
- 4. DTI Business name registration or SEC registration Certificate
- 5. TIN and VAT Registration
- 6. ITR for the preceding calendar year
- 7. Bidder's Bond of 2% of the ABC
- 9. Certificate of PhilGEPS Registration.

Please observe the following BAC activities and the corresponding schedules, to wit:

1. Pre-bid Conference:		Time:	
2. Receipts and Opening of Bids:	NOVEMBER 23, 2022	Time:	2:00 PM

#### **ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED IN A CERTIFIED TRUE COPY**

(Note: The prospective bidder or its duly authorized representative shall certify under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction or copy of the original, complete and that all statements and information provided therein are true and correct.

#### Class "A" Documents

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#### A. Legal Documents

- 1. SEC Registration Certificate or DTI Business Name Registration
- 2. Articles of Incorporation
- 3. Valid and Current Business Permit
- 4. Taxpayer's Identification Number and VAT Registration
- 5. Statement that the prospective bidder is not "blacklisted" or barred from bidding by the government or any agency
- List of Clients
- 7. Company Profile
- 8. Income Tax Return for the preceding calendar year
- Authority of Company Representative

#### B. Technical Documents

- Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any (see attached Annex "A")
- Statement whether the prospective bidder is a manufacturer, supplier or distributor
- Sworn statement that the bidder is not related to the head of the procuring agency nor to the BAC members and the BAC Secretariat/TWG Members by consanguinity or affinity up to the third civil degree (Rule VX)

#### C. Financial Documents

- Audited Financial Statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder's total current assets and liabilities; and
- Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

#### **NFCC Computation**

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

#### Class "B" Documents

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- 1. Valid joint venture agreement, in case of a joint venture
- Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on <a href="mailto:the schedule listed above">the schedule listed above</a> and shall be opened on the same date to determine the eligibility of each of the prospective bidders.

#### SUBMISSION AND RECEIPT OF BIDS

#### Contents of the First Envelope (Technical Proposal)

- Expression of Interest
- Bid Security
- 2. Authority of the Signatory
- 3. Production/Delivery Schedule
- 4. Manpower requirements
- After–sales less service, if applicable
- 6. Technical Specifications

#### Il Contents of the Second Envelope (Financial Proposal)

- Bid prices in the prescribed Bid form; and
- 2. The recurring and maintenance costs, if applicable

#### **NOTE: LOT PRICE**

\*Other Information: Suppliers/bidders must download the attached documents in the associated component section.

		PURCHASE REQUEST San Francisco, Cebu		U		
epartment:	MSWDO	PR No: San Francisco, Gessa	1-05eT	Date: NOV	0 9 2022	
ection:		SAI No:		Date:		
		ALOBS No:  ITEM DESCRIPTION	STOCK	ESTIMATED	TOTAL UNIT	
QUANTITY	UNIT OF ISSUE	TEM DESCRIPTION	NO.	UNIT COST	COST	
180	servings	Women's Federation Officer's Monthly Meeting (GAD PROGRAM) Snacks: a. siopao/ empanada & softdrinks	1	50.00	9,000.00	
80	servings	Womens Year-End Assessment &		200.00	16,000.00	
200	servings	VAW DESK OFFICERS MEETINGS Snacks: siopao & softdrinks	2	50.00	10,000.00	
57	National/Provincial Program (GAD PROGRAM) FOOD STUFF Menu 1: rice, fried chicken, pork menudo, fish escabeche, fruits, softdrinks & bottled water Snacks: siopao, torta, empanada & softsrinks		3	300.00	17,100.00	
servings rice, fried chicken, fish escabeche, bam-e, fruits & softdrinks Snacks:		thru Search for Huwarang Pamilya *Foodstuff Menu: rice, fried chicken, fish escabeche, bam-e, fruits & softdrinks Snacks: siopao/burger & softdrinks	4	300.00	104,400.00	
150	servings	PWD FEDERATION OFFICER'S MEETING Snacks: siopao, torta, empanada & softdrinks	5	50.00	7,500.00	
133 servings		PWD Year-End Assessment & Strategic Planning Lunch Menu: rice, fried chicken, pork lechon, bam-e, fish escabeche, chopsuey, beefsteak, fruits & softdrinks Snacks (am & pm): siopao, bibingka & softdrinks		300.00	39,900.00	
55	serving	Conduct Awareness and sensitivity of PWDs to Youth without disabilities to prevent bullying FOOD STUFF Menu: rice, fried chicken, bam-e, bola2x, pork menudo, fruits & softdrinks Snacks: (am & pm) siopao, torta, bottled water	7	300.00	16,500.00	



120	servings	SENIOR CITIZEN FEDERATION OFFICER'S MEETING Snacks: siopao, torta, empanada & softdrinks	8	50.00	6,000.00
300	servings	SENIOR CITIZENS WEEK CELEBRATION FOOD STUFF Menu: rice, fried chicken, bam-e, bola2x, pork menudo, , fruits & softdrinks Snacks: (am & pm) siopao, torta, bottled water	9	300.00	90,000.00 /
133	servings	Senior Citizens Year-End Assessment & Strategic Planning Lunch Menu: rice, fried chicken, pork lechon, bam-e, fish escabeche, chopsuey, beefsteak, fruits & softdrinks Snacks (am): siopao & softdrinks	10	300.00	39,900.00 /
150	servings	SOLO PARENTS MONTHLY MEETING(GAD) FOODSTUFF: LUNCH: rice, pork menudo, buffalo wings, fish escabeche, fruits, water, softdrinks SNACKS: siopao, puto sikwate, softdrinks	11	300.00	45,000.00
585	servings	PARENTS EFFECTIVENESS SERVICE SEMINAR (PES)(GAD) FOODSTUFF: Rice, bam-e, pork menudo, fish escabeche, bola-bola, softdrinks,water	12	300.00	175,500.00
100	servings	MCPC/MIACAT/VAWC Quarterly Meeting (MCPC) LUNCH: Rice, beefsteak,korean barbecue,chopsuey,fish escabeche,fried chicken,humba, fruits, softdrinks,water SNACKS: siopao,empanada,budbod,bibingka, softdrinks	13	300.00	30,000.00 /
150	servings	NATIONAL CHILDRENS'MONTH CULMINATION CELEBRATION FOODSTUFF for visitors: Rice, fish escabeche, buffalo wings, bam-e, chopsuey, fruits, water and softdrinks	14	300.00	45,000.00 /
1,110	servings	Foodstuff for children: rice, fried chicken, bam-e, and bottled water		100.00	111,000.00 /
188	servings	PAG-ASA YOUTH ASSOCIATION OF THE PHILIPPINES (PYAP) Foodstuff: Snacks: Budbod,bibingka, softdrinks	15	50.00	9,400.00 /

		Snacks: AM: siopao, softdrinks PM: bodbod softdrinks	1	rotal .	825,600.00
178	servings	DRUG ABUSE PREVENTION ADVOCACY, AWARENESS CAMPAIGN/ FOCUS GROUP DISCUSSION FOODSTUFF: Rice, beefsteak,buttered chicken, buffalo wings,pork menudo,fruits,water, softdrinks	16	300.00	53,400.00

NAIDA S. ARQUILLANO Mnicipal Budget Officer

Purpose:

For MSWD Office Foodstuff (4th Quarter) C.Y 2022

REQUESTED BY:

Signature: Printed Name: Designation

MARITER P. GALINDO

Municipal Social Welfare & Development Officer

APPROVED BY:

LFREDO A. ARQUILLANO JR.

Municipal Mayor



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	N	*Tarpaulin & Stage Décor *Sound System Rental *Prizes for Dance Contest *Prizes for Singing Contest *Prood stuffs *Tables and Chairs rental																					Php 153,500.00
	ω	WOMEN'S MONTH CELEBRATION (PROVINCIAL LEVEL) *Room Accomodation for the participants *Transportation of the participants = ( contestants, federation officers, MSWD Staff, make-up/choreographer, driver) *Fuel for Vehicle *Vehicle Fare for Ferry Boat (vice versa)																					Php 10,000.00
4	4	*Provision of Financial support for food and transportation of Women Federation Officers and focal person on Women Welfare Program for their Municipal & Provincial Quarterly Meetings, trainings and seminars. *Travel Allowance during Provincial Meeting (Focal Person & Federation President/Officers)  *Snacks during Local Monthly Meeting *Travelling Allowance during local monthly meetings  *Meal and snack during Year-End and Strategic Planning											100	(6/				4					Php 90,000.00

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Provision of fogistical support (such as food, venue, accomodation for provincial/facilitators), on Social Preparation, implementation, Monitoring, Evaluation, Payouts and Local Activities (loading and unloading of relief goods) and etc.  *Foodstuff  *Tapaulin  *Room Accomodation  *Tables and Chairs  Rentals	SUPPORT TO NATIONAL/PROVINCIAL SOCIAL WELFARE PROGRAM	Parent Effectiveness Seminar (PES) Parent Effectiveness Seminar (PES) Family Parent Effectiveness Seminar (PES) to dysfunctional families and Parents with 0-6 years old *Foodstuff *Materials/Supples/tarpaulin	FAMILY WELFARE PROGRAM	AIFCS Provision of Financial Assistance for burial, Provision of Financial Assistance, transportation and hospitalization, relief assistance, transportation and other crisis emergencies to indigent individuals	AID TO INDIVIDUAL & FAMILIES IN CRISIS	PROVISION OF SKILLS TRAINING to members of Solo Parent *Foodstuff *Honorarium of Speakers **Tarpaulin **Materials/Equipments/tarpaulin *Starter kit	SOLO PARENT MEETING **Provision of Financial support for food and transportation of Solo Parents Federation Officers and focal person on Solo Parents Program for their Municipal & Provincial Quarterly Meetings, trainings and seminars.  **Travel Allowance during Provincial Meeting (Focal Person & Federation President/Officers)  & Federation President/Officers)  **Snacks during Local Monthly Meeting **Travelling Allowance during local monthly meetings . food stuff	SOLO PARENT WELFARE PROGRAM	Provision of Financial/Medical Assistance, livelihood, educational assistance to women, boy and girlchildren victims of abuse *Foodstuff *Materials/Equipments/tarpaulin *Educational Supplies *Travel Allowance	SOCIAL PROTECTION/ YOUTH WELFARE PROGRAM	*Travel Allowance *Foodstuff
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Php 400,000.00		Php 500.000.00		Php 3,720,906.00		Php 150.000.00	Php 90,000.00		Php 90,000.00		Php 48,000.00

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nthas Lo	Provision of logistical support (such as food, venue, accomodation for provincial/facilitators), on Social Preparation, implementation, Monitoring, Evaluation, Payouts and Local Activities (loading and unloading of relief goods) and etc.  *Foodstuff *Tarpaulin *Room Accomodation *Rentals Rentals *Tables and Chairs Rentals	SUPPORT TO NATIONAL/PROVINCIAL SOCIAL WELFARE PROGRAM	Parent Effectiveness Seminar (PES) Parent Effectiveness Seminar (PES) Family Development Session (FDS) to dysfunctional families and Parents with 0-6 years old *Fpoodstuff *Materials/Supples/tarpaulin	FAMILY WELFARE PROGRAM	AIRCS Provision of Financial Assistance for burial, hospitalization, relief assistance, transportation and other crisis emergencies to indigent individuals	AID TO INDIVIDUAL & FAMILIES IN CRISIS SITUATION (AIFCS)	PROVISION OF SKILLS TRAINING to members of Solo Parent *Foodstuff *Honorarium of Speakers *Tarpaulin *Materials/Equipments/tarpaulin *Starter kit	*Provision of Financial support for food and transportation of Financial support for food and transportation of Financial support for food and transportation of Solo Parents Federation Officers and focal person on Solo Parents Program for their Municipal & Provincial Quarterly Meetings, trainings and seminars.  *Travel Allowance during Provincial Meeting (Focal Person & Federation President/Officers)  *Snacks during Local Monthly Meeting  *Travelling Allowance during local monthly meetings  *food stuff	SOLO PARENT WELFARE PROGRAM	Provision of Financial/Medical Assistance, livelihood, educational assistance to women, boy and girlchildren victims of abuse *Foodstuff *Materials/Equipments/tarpaulin *Educational Supplies *Travel Allowance	PROGRAM
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Php 54,000.00		nd.	MEETINGS/SEMINARS/TRAININGS to DCWs and CDWs and Focal Person *Foodstuff *Travel Allowance , Room accomodation	23	N
Php 156,000.00			Culmination Program  *Tarpaulin & Stage Décor  *Sound System Rental  *Prizes for any category of the Contest  *Food stuffs  *Tables and Chairs rental	25	N
Php 42,837.00			Day Care Workers and Child Development Workers Supplies *Alcohol * Facemask * Bondpaper * Hand Sanitizer	21	N
Php 119,999.00			TRAINING TO DCWs and CDWs  *Foodstuff  *Training Materials/Supplies/tarpaulin  *Honorarium * Room accomodation	20	N
Php 90,000.00			Accriditation of Day Care Centers, Day Care Workers, CDT, NCDC, SNP Workers and Centers, *Foodstuff *Tarpaulin	19	
Php 20,000.00		cal	Search for Child-Friendly Municipality Monitoring and Evaluation /Child Friendly Local Governance Audit *Foodstuff *Room Accomodation * Tarpauline	16	
Php 90,000.00			Municipal Council for the Protection of Children/MIACAT/MLGOO/LCAT - VAWC Meetings *Foodstuff *Venue * Tarpauline	17	
Php 1,224,000.00			Subsidy of 11 Day Care Workers and 23 Child Development Workers	16	
Php 192,000.00		tings	Subsidy of 4 DCWS who acquired very competent ratings during accreditation	15	
Php 486,000.00			Subsidy of 9 ECCD Workers (17 years up in service)	14	
Php 156,000.00		um.	Orientation of various laws on women and children protection laws to BCPC, MCPC, BIACATand MIACAT *Foodstuff *Room Accomodation *Venue Rental for Speakers	ti l	
		ON	MUNICIPAL COUNCIL FOR THE PROTECTION OF CHILDREN (MCPC) and Youth Welfare Program		
Php 104,500.00			Advocacy on Family Day Celebration thru Search for Huwarang Pamilya *Foodstuff *Materials/Supplies/tarpaulin *Sound System Rental *Prizes *Table & Chair Rental	12	

Php 54,000.00					MEETINGS/SEMINARS/TRAININGS to DCWs and CDWs and Focal Person *Foodstuff *Travel Allowance , Room accomodation	23
Php 156,000.00					Culmination Program *Tarpaulin & Stage Décor *Sound System Rental *Prizes for any category of the Contest *Food stuffs *Tables and Chairs rental	22
Php 42,837.00					Day Care Workers and Child Development Workers Supplies *Alcohol * Facemask * Bondpaper * Hand Sanitizer	22
Php 119,999.00					TRAINING TO DCWs and CDWs  *Foodstuff  *Training Materials/Supplies/tarpaulin  *Honorarium * Room accomodation	20
Php 90,000.00					Accriditation of Day Care Centers, Day Care Workers, CDT, NCDC, SNP Workers and Centers, *Foodstuff *Tarpaulin	19
Php 20,000.00	. Array and has fugged broads in a middle	egent service to the process control of the personal service to the personal service of the personal service to the personal s	con violectors at Engage encourant or contractions of the contraction of the contractions of the contractions of the contractions of the contraction of the contractions of the contraction of	Selection to percentage of the Selection	Search for Child-Friendly Municipality Monitoring and Evaluation /Child Friendly Local Governance Audit *Foodstuff *Room Accomodation * Tarpauline	18
Php 90,000.00	NED STATISTICS.	ever grande etassavan åt	Card and spongar barbara S. or date.	Control book to the control of the c	Municipal Council for the Protection of Children/MIACAT/MLGOO/LCAT - VAWC Meetings *Foodstuff *Venue * Tarpauline	71 CA
Php 1,224,000.00					Subsidy of 11 Day Care Workers and 23 Child Development Workers	16
Php 192,000.00					Subsidy of 4 DCWS who acquired very competent ratings during accreditation	t t
Php 486,000.00					Subsidy of 9 ECCD Workers (17 years up in service)	104 44
Php 156,000.00					Orientation of various laws on women and children protection isws to BCPC, MCPC, BIACATand MIACAT *Foodstuff *Room Accomodation *Venue Rental *Or Speakers	13
					MUNICIPAL COUNCIL FOR THE PROTECTION OF CHILDREN (MCPC) and Youth Welfare Program	
Php 104,500.00					Advocacy on Family Day Celebration thru Search for Huwarang Pamilya *Foodstuff *Materials/Supplies/tarpaulin *Sound System Rental *Prizes *Table & Chair Rental	13

Php 40,000.00					Year-end Assesment and Strategic Planning *Foodstuff and Groceries		36	
Php 62,745.00		-			*Travel Allowance *Foodstuff	M M	35	
Php 90,000.00			october		SENIOR CITIZENS WEEK CELEBRATION *Tarpaulin *Door Prizes (Groceries) *Toodstuff *Froodstuff *Prizes for Singing & Folk Dance Contest *Sound System Rental *Stage Decor *Table and Chair Rental		34	
					Subsidy to Senior Citizen Barangay Chapter President, Secretary & Treasurer (400.00/month)		33	_
Php 60,000.00				Monthly	Subsidy of OSCA HEAD (5,000.00 X 12 MONTHS)		32	,
					SENIOR CITIZEN WELFARE PROGRAM		31	,
					ANNUAL SENIOR CITIZEN AND PERSON WITH DISABILITY PROGRAM			
Php 450,000.0				· ·	Livelihood Assistance/Skills Training to Yakap Bayan Enrollees *Foodstuff *Tarpaulin *Training Materials *Honorarium for Trainors *Travel Allowance		30	
Php 102.000.0					Linggo ng Kabataan/Symposium * Prizes*Tarpaulin*Foodstuff*Supplies and Materials, Room Accomodation		29	
Php 136,500.0					Drug Abuse Prevention Awareness Campaign and Focus Group Discussion * Foodstuff *Tarpaulin		28	£20021700 =0000
Php 135,000.0	334511				Skills/Livelihood Training Youth (PYAP) Drug surrenderers,Out of school youth *Foodstuff *Training Materials * Tarpaulin *Allowance		27	
Php 90.000.00					Pag-asa Youth Association of the Philippines (PYAP) Officers, Youth Focal Meetings/Trainings/Seminars, Capacity Development Activities, Municipal, Provincial. * Foodstuff * Tarpaulin* Travel Allowance		26	
					YOUTH WELFARE PROGRAM			
Php 10,000.00					Children's Congress/Halad sa Kabataan (Provincial Level) * Foodstuff * Travel		25	
Php 70,746.00					Learning Visit/ Day Care Workers Week Celebration * Tarpaulin * Travel Allowance * Foodstuff		24	

Php 40,000.00	c Planning	Year-end Assesment and Strategic Planning *Foodstuff and Groceries	36
Php 62,745.00		*Travel Allowance *Foodstuff	y,
Php 90,000.00	Contest	SENIOR CITIZENS WEEK CELEBRATION *Tarpaulin *Door Prizes (Groceries) *Foodstuff *Prizes for Singing & Folk Dance Contest *Sound System Rental *Stage Decor *Table and Chair Rental	34
	rangay Chapter surer	President, Secretary & Treasurer (400.00/month)	33
Php 60,000.00	X 12 MONTHS) Monthly	Subsidy of OSCA HEAD (5,000.00 X 12 MONTHS)	32
	ROGRAM	SENIOR CITIZEN WELFARE PROGRAM	31
	ND PERSON	ANNUAL SENIOR CITIZEN AND PERSON WITH DISABILITY PROGRAM	
Php 450.000.00	Training το Yakap *Foodstuff	Livelihood Assistance/Skills Training to Yakap Bayan Enrollees *Todstuff *Training Materials *Honorarium for Trainors *Travel Allowance	<b>3</b>
Php 102.000.00	sium * Supplies and ion	Linggo ng Kabataan/Symposium * Prizes*Tarpaulin*Foodstuff*Supplies and Materials, Room Accomodation	29
Php 136,500.00	n * Foodstuff	Drug Abuse Prevention Awareness Campaign and Focus Group Discussion * Foodstuff *Tarpaulin	28
Php 135,000.00	uith (PYAP) Drug youth *Foodstuff ulin *Allowance	Skills/Livelihood Training Youth (PYAP) Drug surrenderers,Out of school youth *Foodstuff *Training Materials * Tarpaulin *Allowance	27
Php 90.000.00	of the Philippines Is, Capacity nicipal, Provincial. avel Allowance	Pag-asa Youth Association of the Philippines (PYAP) Officers, Youth Focal Meetings/Trainings/Seminars, Capacity Development Activities, Municipal, Provincial. * Foodstuff * Tarpaulin* Travel Allowance	26
	RAM	YOUTH WELFARE PROGRAM	
Php 10,000.00	sa Kabataan Iff * Travel	Children's Congress/Halad sa Kabataan (Provincial Level) * Foodstuff * Travel	25
Php 70,746.00	el Allowance *	Learning Visit/ Day Care Workers Week Celebration * Tarpaulin * Travel Allowance * Foodstuff	24

	THE RESERVE OF STREET			,	1						
Php 200,000.00									Traveling Expenses	7	50
Php 200,000									Training Expenses	=	49
Php 16,500.00									Conduct awareness and sensitivity of PWDs to Youth without disabilities to prevent bullying *Foodstuff* *Tarpaulin	.± .≠ ₽ 8 Q	48
Php 60,000.00									Orientation and Sensibility Training of PWDs to parents without disability and public school teachers.  *Toodstuff *Honorarium of Resource Person *Honorarium and Training materials *Accomodation *Venue rental	Q Q 3 # # # E & &	47
Php 10,000.00								tshirt	Sportsfest for Children and Youth with Disability (CYWD)  *Foodstuff *Tarpaulin *Purchase of T-shirt w/ print	**************************************	46
Php 40,000.00									Year-end Assesment and Strategic Planning *Foodstuff and Groceries	* <	45
Php 60,000.00									MEETINGS *Travel Allowance *Foodstuff	* * 3	4
Php 90,000.00		To Later Williams							NATIONAL PREVENTION and DISABILITY REHABILITATION (NDPR) WEEK CELEBRATION *Tarpaulin *Door Prizes (Groceries) *Foodstuff *Forizes for Singing & etc. *Prizes for Singing & etc. *Scound System Rental *Stage Decor	* * * * * * * * * Z	4
Php 216,000.00		di Se							Subsidy to PWD Citizen Barangay Chapter President, Secretary & Treasurer (400.00/month)	S S	42
Php 60,000.00									Subsidy of PDAO (7,000.00 X 12 MONTHS) = 84,000.00	∞ <i>ι</i> ν	41
									PERSON WITH DISABILITY WELFARE PROGRAM	7	
Php 150,000.00		4.							Provision of Skills Training/Livelihood Assistance for PWDs and Senior Citizens *Foodstuff, honorarium of trainors, tarpaulin, materials/equipments and starter kit	X.C. * 2. T.	40
Php 25,000.00		No. o							Birthday and Christmas Gift for Centenarians		39
Php 150,000.00									Cash Incentives for Centenarian		38
Php 456,000.00									Financial Assistance to Senior Citizen ages 90 y.o - 99 y.o		, 37

Php 200,000.0			Traveling Expenses	50	
			Training Expenses	49	
			Conduct awareness and sensitivity of PWDs to Youth without disabilities to prevent bullying *Foodstuff*	48	
			Orientation and Sensitivity Training of PWDs to parents without disability and public school teachers.  *Foodstuff *Honorarium of Resource Person *Tarpaulin and Training materials *Accomodation *Yenue rental	47	
		tshirt	Sportsfest for Children and Youth with Disability (CYWD)  *Toodstuff  *Tarpaulin  *Purchase of T-shirt w/ print	46	T
			Year-end Assesment and Strategic Planning *Foodstuff and Groceries	45	
			MEETINGS *Travel Allowance *Foodstuff	4	
			NATIONAL PREVENTION and DISABILITY REHABILITATION (NDPR) WEEK CELEBRATION *Tarpaulin *Door Prizes (Groceries) *Foodstuff *Pnizes for Singing & etc. *Sound System Rental *Stage Decor *Table & Chair Rental	Δ.	
			Subsidy to PWD Citizen Barangay Chapter President, Secretary & Treasurer (400.00/month)	42	
			Subsidy of PDAO (7,000.00 X 12 MONTHS) = 84,000.00	41	
			PERSON WITH DISABILITY WELFARE PROGRAM		
			Provision of Skills Training/Livelihood Assistance for PWDs and Senior Citizens *Foodstuff, honorarium of trainors, tarpaulin, materials/equipments and starter kit	40	1
			Birthday and Christmas Gift for Centenarians	39	
			Cash Incentives for Centenarian	38	
			Financial Assistance to Senior Citizen ages 90 y.o - 99 y.o	37	The same

\*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Property/Supplier Officer

Date Prepared January 7 . 2022

Certified funds Available / Certified Appropriate Funds Available:

JEN PEARL B, CABUCOS / NAIDA S, ARQUILLANO

Accountant / Local Budget Officer

lead of omich/agency

Page 9 of 9

\*Agancy must put the monthly requirement for air tickets both local and international.

We hareby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been

Property/Supplier Officer

Date Preparad January 7, 2022

Certified Funds Available / Certified Appropriate Funds Available:

JEN PEARL B. CABUCOS / NAIDA S. ARQUILLANO
Accountant / Local Budget Officer

NEDO X, ARQUILLANO JR.

#### **Bid Notice Abstract**

#### Invitation to Bid (ITB)

Reference Number

9221785

**Procuring Entity** 

MUNICIPALITY OF SAN FRANCISCO, CEBU

Title

INVITATION TO BID FOR THE PROCUREMENT OF FOODSTUFF AS MEALS AND SNACKS USED FOR THE MSWDO MEETINGS

AND PROGRAMS.

Area of Delivery

Cebu

Solicitation Number:	248-2022	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Public Bidding	Associated Components	1
Classification:	Goods		
Category:	Food Stuff	Bid Supplements	0
Approved Budget for the Contract:	PHP 825,600.00		
Delivery Period:	7 Day/s	Document Request List	0
Client Agency:			
		Date Published	12/11/2022
Contact Person:	Zenaida M Formentera BAC Member		
	San Francisco San Francisco Cebu	Last Updated / Time	12/11/2022 00:00 AM
	Philippines 6050 63-032-3164657 63-30-2291365 sanfrancamotes@yahoo.com.pl	Closing Date / Time	23/11/2022 14:00 PM

#### Description

Republic of the Philippines Province of Cebu Municipality of San Francisco

BIDS AND AWARDS COMMITTEE San Francisco, Cebu

INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID FOR THE PROCUREMENT OF FOODSTUFF AS MEALS AND SNACKS USED FOR THE MSWDO MEETINGS AND PROGRAMS.

Notice is hereby given that the articles listed at the back hereof will be submitted for public bidding at the Mayor's Office, Municipality of San Francisco, Province of Cebu on November 23, 2022, at 2:00 P.M. in the BAC Office Building, Municipality of San Francisco, Cebu.

Eligible bidders shall submit their bids through their authorized managing officer or their duly authorized representative using this official form including its annexes on or before November 23, 2022, at 2:00 P.M. in three (3) separate sealed envelopes, the first containing the technical component of the bid with the expression of interest and the second containing the financial component of the bid, with the name of the contract to be bid and the name of the bidder in capital letters, addressed to the BAC. Bidders shall mark two envelopes; "DO NOT OPEN BEFORE (date, time, and opening of bids)." Both envelopes shall then be sealed in an outer envelope, which shall be addressed to the BAC and shall be marked as specified.

Bids submitted after the deadline on November 23, 2022, at 2:00 P.M. shall not be accepted.

Bidders may modify their bids, provided that this is done before the deadline for the submission and receipt of bids. A bidder who modifies its bid shall not be allowed to retrieve its original, but shall only be allowed to send another bid equally sealed, properly identified, linked to its original bid and marked as a "Modification" thereof, and stamped "received" by the BAC. Bid modification received after the applicable deadline shall not be considered and shall be returned to the bidder unopened.

Bidders may withdraw their bids before the deadline for the receipt of bids through a letter. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in IRR-A. A bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract. A bidder may also express its intention not to participate in the bidding through a letter, which should reach and be stamped and received by the BAC before the deadline for the receipt of bids.

Each bid must be accompanied by a Bid Security in Cash, Certified Check, Cashier's Check, or Manager's Check, in the amount in PESOS equivalent to two percent (2%) of the approved budget for the contract to be bid as a guarantee that the successful bidder shall, within ten (10) Calendar Days, from receipt of the NOTICE OF AWARD, enter into a contract with the Municipality of San Francisco, Cebu. No Bid Securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed to comply with any of the requirements to be submitted in the first envelope of the bid, as provided in IRR-A. It shall be returned only after the bidder with the lowest calculated responsive bid has signed the contract and furnished the Performance Security, also in Cash, Certified Check, Cashier's Check, Manager's Check, Bank Draft, or irrevocable letter of credit in the amount equivalent to five percent (5%) of the total contract price, or in the form of a bank guarantee equivalent to thirty percent (30%) of the total contract price to guarantee the faithful performance by the winning bidder of its obligation under the contract prepared in accordance with the bidding documents and co-terminus with the final completion of the contract. The performance security shall be forfeited in favor of the Municipality of San Francisco, Cebu in the event it is established that the winning bidder is in default in any of its obligations under the contract. Performance Security may be released after the issuance of the Certificate of Acceptance.

Upon the winning bidder's failure to make delivery, when due, the supplier shall be liable for damages for the delay, and shall pay liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted. Such an amount shall be deducted from whichever is convenient to the

Municipality of San Francisco, Cebu. In no case shall the total sum of liquidated damages exceed fifteen percent (15%) of the total contract price, and in either case, the government shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

It is requested that the bidder or his/her authorized representative be present to witness the opening of the bid. All bids received on time will, however, be opened with or without the presence of the bidder or his/her duly authorized representative.

The Municipality of San Francisco, Cebu reserves the right to reject any and all bids to waive any defect or informality of the bid proposals received to accept the offer it deems most advantageous to the government.

All terms and conditions in this advertisement and all terms, conditions, specifications, exceptions, quotations, and remarks on the bid shall ipso facto be constituted a part and parcel of the contract or Purchase Order for supplies.

Very truly yours,

ENGR. RICHARD V. MANINGO Chairperson

Advertisement No.: 248-2022 To Be Opened On: 11/23/2022

Reference No.: Opening of Bids Time: 2:00 PM ALOBS No.: Purchase Request No.: 22-10-0565 Date: Purchase Request Date: 11/9/2022

Allocated Budget for the Contract (ABC) Php 825,600.00

Source of Funds:

#### PURPOSE:

INVITATION TO BID FOR THE PROCUREMENT OF FOODSTUFF AS MEALS AND SNACKS USED FOR THE MSWDO MEETINGS AND PROGRAMS.

#### QUANTITY UNIT OF ITEM DESCRIPTION STOCK ESTIMATED TOTAL UNIT

ISSUE NO. UNIT COST COST

180 servings Women's Federation Officer's Monthly Meeting (GAD PROGRAM) Snacks: a. siopao/ empanada & soft drinks 1

80 servings Women's Year-End Assessment & Strategic Planning Lunch Menu: rice, fried chicken, bam-e, pork menudo, fruits & soft drinks 200 servings VAW DESK OFFICERS MEETINGS Snacks: siopao & soft drinks 2

57 servings National/Provincial Program (GAD PROGRAM) FOOD STUFF Menu 1: rice, fried chicken, pork menudo, fish escabeche, fruits,

softdrinks & bottled water Snacks: siopao, torta, empanada & softsrinks 3
348 servings Advocacy on Family Day Celebration thru Search for Huwarang Pamilya \*Foodstuff Menu: rice, fried chicken, fish escabeche, bam-e, fruits & softdrinks Snacks: siopao/burger & softdrinks 4

150 servings PWD FEDERATION OFFICER'S MEETING Snacks: siopao, torta, empanada & softdrinks 5
133 servings PWD Year-End Assessment & Strategic Planning Lunch Menu: rice, fried chicken, pork lechon, bam-e, fish escabeche, chopsuey, beefsteak, fruits & softdrinks Snacks (am & pm): siopao, bibingka & softdrinks 6

55 servings Conduct Awareness and sensitivity of PWDs to Youth without disabilities to prevent bullying FOOD STUFF Menu: rice, fried chicken,

bam-e, bola2x, pork menudo, fruits & softdrinks Snacks: (am & pm) siopao, torta, bottled water 7

120 servings SENIOR CITIZEN FEDERATION OFFICER'S MEETING Snacks: siopao, torta, empanada & softdrinks 8

300 servings SENIOR CITIZENS WEEK CELEBRATION FOOD STUFF Menu: rice, fried chicken, bam-e, bola2x, pork menudo, , fruits & softdrinks Snacks: (am & pm) siopao, torta, bottled water 9

133 servings Senior Citizens Year-End Assessment & Strategic Planning Lunch Menu: rice, fried chicken, pork lechon, bam-e, fish escabeche, chopsuey, beefsteak, fruits & softdrinks Snacks (am): siopao & softdrinks 10

150 servings SOLO PARENTS MONTHLY MEETING(GAD) FOODSTUFF: LUNCH: rice, pork menudo, buffalo wings, fish escabeche, fruits, water,

softdrinks 11

SNACKS: siopao, puto sikwate, softdrinks

585 servings PARENTS EFFECTIVENESS SERVICE SEMINAR (PES)(GAD) FOODSTUFF: Rice, bam-e, pork menudo, fish escabeche, bola-bola, softdrinks, water 12

100 servings MCPC/MIACAT/VAWC Quarterly Meeting (MCPC) LUNCH: Rice, beefsteak,korean barbecue,chopsuey,fish escabeche,fried chicken, humba, fruits, softdrinks, water SNACKS: siopao, empanada, budbod, biblingka, softdrinks 13
150 servings NATIONAL CHILDRENS'MONTH CULMINATION CELEBRATION FOODSTUFF for visitors: Rice, fish escabeche, buffalo wings, bam-e,

chopsuey, fruits, water and softdrinks 14

1,110 servings Foodstuff for children: rice, fried chicken, bam-e, and bottled water

188 servings PAG-ASA YOUTH ASSOCIATION OF THE PHILIPPINES (PYAP) Foodstuff: Snacks: Budbod, bibingka, softdrinks 15

178 servings DRUG ABUSE PREVENTION ADVOCACY, AWARENESS CAMPAIGN/ FOCUS GROUP DISCUSSION FOODSTUFF: Rice, beefsteak, buttered chicken, buffalo wings, pork menudo, fruits, water, softdrinks 16 Snacks: AM: siopao, softdrinks PM: bodbod softdrinks TOTAL 825,600.00

- 1. "Pass/fail" criteria to determine the eligibility of prospective bidders shall be used. As such, non-submission of the requested eligibility requirements will result in the disqualification of bidders.
- 2. Bidders are required to put their respective Bidder's Bond either in CASH, CERTIFIED CHECK, CASHIER'S CHECK, or MANAGER'S CHECK, at 2% of the approved Budget for the contract to be bid. CHECK should be addressed to the Municipal Treasurer of San Francisco, Cebu. A bid proposal with no Bidder's Bond will be disqualified automatically.
- 3. Bidding Documents may be purchased by interested Bidders from the BAC Office and upon payment of the nonrefundable fee in the amount of 0.28% of the Approved Budget of the Contract (ABC). Bidding Documents shall be received personally by the prospective bidder or his/her authorized representative. CERTIFICATION:

THIS IS TO CERTIFY that the herein-quoted items are available.

Name of Company)	 	

- 1. Expression of Interest (for inclusion in Envelope A)
- 2. Approved Mayor's Permit 2022 of San Francisco, Cebu
- 3. 5% VAT and 1% Percentage Tax to be deducted upon payment
- 4. DTI Business name registration or SEC registration Certificate
- 5. TIN and VAT Registration
- 6. ITR for the preceding calendar year
- 7. Bidder's Bond of 2% of the ABC
- 9. Certificate of PhilGEPS Registration.

Please observe the following BAC activities and the corresponding schedules, to wit:

- 2. Receipts and Opening of Bids: NOVEMBER 23, 2022 Time: 2:00 PM

#### ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED IN A CERTIFIED TRUE COPY

(Note: The prospective bidder or its duly authorized representative shall certify under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction or copy of the original, complete and that all statements and information provided therein are true and correct.

#### I Class "A" Documents

- A. Legal Documents
- 1. SEC Registration Certificate or DTI Business Name Registration
- 2. Articles of Incorporation
- 3. Valid and Current Business Permit
- 4. Taxpayer's Identification Number and VAT Registration
- 5. Statement that the prospective bidder is not "blacklisted" or barred from bidding by the government or any agency
- 6. List of Clients
- 7. Company Profile
- 8. Income Tax Return for the preceding calendar year
- 9. Authority of Company Representative
- B. Technical Documents
- 1. Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any (see attached Annex "A")
- Statement whether the prospective bidder is a manufacturer, supplier or distributor
   Sworn statement that the bidder is not related to the head of the procuring agency nor to the BAC members and the BAC Secretariat/TWG Members by consanguinity or affinity up to the third civil degree (Rule VX)
- C. Financial Documents
- 1. Audited Financial Statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder's total current assets and liabilities; and
- 2. Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

#### NFCC Computation

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

#### Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

II Class "B" Documents

- 1. Valid joint venture agreement, in case of a joint venture
- 2. Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on the schedule listed above and shall be opened on the same date to determine the eligibility of each of the prospective bidders.

#### SUBMISSION AND RECEIPT OF BIDS

- I Contents of the First Envelope (Technical Proposal)
- 1. Expression of Interest
- 1. Bid Security
- 2. Authority of the Signatory
- 3. Production/Delivery Schedule
- 4. Manpower requirements
- 5. After-sales less service, if applicable
- 6. Technical Specifications
- II Contents of the Second Envelope (Financial Proposal)
- 1. Bid prices in the prescribed Bid form; and
- 2. The recurring and maintenance costs, if applicable

NOTE: LOT PRICE

\*Other Information: Suppliers/bidders must download the attached documents in the associated component section.

#### **Line Items**

Item No.	Product/Service Name	Description	Quantity	MOU	Budget (PHP)
1		INVITATION TO BID FOR THE PROCUREMENT OF FOODSTUFF AS MEALS AND SNACKS USED FOR THE MSWDO MEETINGS AND PROGRAMS.	1	Lot	825,600.00

#### **Other Information**

Suppliers/bidders must download the attached documents in the associated component section.

Created by

Zenaida M Formentera

**Date Created** 

11/11/2022