

Republic of the Philippines  
Province of Cebu  
Municipality of San Francisco

**BIDS AND AWARDS COMMITTEE**  
**San Francisco, Cebu**

**INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID TO SUPPLY/CATER MEALS AND SNACKS USED FOR TRAININGS/SEMINAR AND LOCAL PROGRAM OF MSWD OFFICE, SAN FRANCISCO, CEBU.**

Notice is hereby given that the articles listed at the back hereof will be submitted for public bidding at the Mayor's Office, Municipality of San Francisco, Province of Cebu on **August 17, 2022, at 2:00 P.M.** in the **BAC Office Bldg., Municipality of San Francisco, Cebu.**

Eligible bidders shall submit their bids through their authorized managing officer or their duly authorized representative using this official form including its annexes on or before **August 17, 2022, at 2:00 P.M.** in two (2) separate sealed envelopes, the first containing the technical component of the bid **with the expression of interest** and the second containing the financial component of the bid, with the name of the contract to be bid and the name of the bidder in capital letters, addressed to the BAC. Bidders shall mark two envelopes; "DO NOT OPEN BEFORE (date, time, and opening of bids)." Both envelopes shall then be sealed in an outer envelope, which shall be addressed to the BAC and shall be marked as specified.

Bids submitted after the deadline on **August 17, 2022, at 2:00 P.M.** shall not be accepted.

Bidders may modify their bids, provided that this is done before the deadline for the submission and receipt of bids. A bidder who modifies its bid shall not be allowed to retrieve its original, but shall only be allowed to send another bid equally sealed, properly identified, linked to its original bid and marked as a "**Modification**" thereof, and stamped "**received**" by the BAC. Bid modification received after the applicable deadline shall not be considered and shall be returned to the bidder unopened.

Bidder may through a letter, withdraw its bid before the deadline for the receipt of bids. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in IRR-A. A bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract. A bidder may also express its intention not to participate in the bidding through a letter, which should reach and be stamped received by the BAC before deadline for the receipt of bids.

Each bid must be accompanied by a Bid Security in Cash, Certified Check, Cashier's Check, Manager's Check, in the amount in **PESOS** equivalent to two percent (2%) of approved budget for the contract to be bid as a guarantee that the successful bidder shall, within ten (10) Calendar Days, from receipt of the NOTICE OF AWARD, enter into contract with the Municipality of San Francisco, Cebu. No Bid Securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed to comply with any of the requirements to be submitted in the first envelope of the bid, as provided in IRR-A. It shall be returned only after the bidder with the lowest calculated responsive bid has signed the contract and furnished the Performance Security, also in Cash, Certified Check, Cashier's Check, Manager's Check, Bank Draft or irrevocable letter of credit in the amount equivalent to five percent (5%) of the total contract price, or in the form of bank guarantee equivalent to thirty percent (30%) of the total contract price to guarantee the faithful performance by the winning bidder of its obligation under the contract prepared in accordance with the bidding documents and co-terminus with the final completion of the contract. The performance security shall be forfeited in favor of the Municipality of San Francisco, Cebu in the event it is established that the winning bidder is in default in any of its obligations under the contract. Performance Security may be released after the issuance of the Certificate of Acceptance.

Upon the winning bidder's failure to make delivery, when due, the supplier shall be liable for damages for the delay, and shall pay liquidated damages, not by way of penalty, an amount equal to **one tenth (1/10) of one percent (1%)** of the cost delayed goods scheduled for delivery for everyday of delay until such goods are finally delivered and accepted. Such amount shall be deducted from whichever is convenient to the Municipality of San Francisco, Cebu. In no case shall the total sum of liquidated damages exceed fifteen percent (15%) of the total contract price, and in either case the government shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

It is requested that the bidder or his/her authorized representative be present to witness the opening of bid. All bids received on time will, however, be opened with or without the presence of the bidder or his/her duly authorized representative.

The Municipality of San Francisco, Cebu reserves the right to reject any and all bids, to waive any defect or informality of the bid proposals received to accept the offer it deems most advantageous to the government.

All terms and conditions in this advertisement and all terms, conditions, specifications, exceptions, and quotations and remarks on the bid shall ipso facto be constituted a part and parcel of the contract or Purchase Order for supplies.

SEE ARTICLES FOR QUOTATIONS  
AT THE BACK

Very truly yours,

  
**RICHARD Y. MANINGO**  
BAC Chairman



ADVERTISEMENT No. 150-2022

REFERENCE: \_\_\_\_\_

ALOBS No. \_\_\_\_\_

TO BE OPENED ON: August 17, 2022, at 2:00 P.M.

PR. NO. 22-08-0369 DATE: August 3, 2022

DATE: \_\_\_\_\_

ALLOCATED BUDGET FOR THE CONTRACT (ABC): **PHP 634,050.00**

SOURCE OF FUNDS:

**PURPOSE: INVITATION TO BID TO SUPPLY/CATER MEALS AND SNACKS USED FOR TRAININGS/SEMINAR AND LOCAL PROGRAM OF MSWD OFFICE, SAN FRANCISCO, CEBU.**

ITEM NO.	ITEM & DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
	<b>Women's Federation Officer's Monthly Meeting (GAD PROGRAM)</b> Snacks: a. siopao/empanada & soft drinks	servings	180		
	<b>Vaw Desk Officers Meeting</b> Snacks: siopao & soft drinks	servings	100		
	<b>National/Provincial Program (GAD PROGRAM)</b> <b>Food Stuff:</b> Menu 1: rice, fried chicken, pork menudo, fish escabeche, fruits, soft drinks & bottled water <b>Snacks:</b> siopao, torta, empanada & soft drinks	servings	350		
	<b>PWD FEDERATION OFFICER'S MEETING</b> Snacks: siopao, torta, empanada & soft drinks	servings	100		
	<b>PWD WEEK CELEBRATION</b> <b>Food Stuff:</b> Menu: rice, fried chicken, bam-e, bola2x, pork menudo, fruits & soft drinks <b>Snacks:</b> (am & pm) siopao, torta & bottled water	servings	300		
	<b>SENIOR CITIZEN FEDERATION OFFICER'S MEETING</b> Snacks: siopao, torta, empanada & soft drinks	servings	100		
	<b>Orientation of Various Laws and Women and Children Protection laws to BCPC, MCPC, BIACAT, and MIACAT</b> <b>Food Stuff:</b> Menu: rice, fried chicken, fish escabeche, bam-e, fruits & soft drinks <b>Snacks:</b> siopao/burger & soft drinks	servings	520		
	<b>Provision of Skills Training/Livelihood Assistance for PWDs and Senior Citizens</b> <b>Food Stuff:</b> Menu: rice, fried chicken, humba, fruits & softdrinks/bottled water <b>Snacks:</b> siopao and soft drinks	servings	165		
	<b>Solo Parents Monthly Meeting (GAD)</b> <b>Food Stuff:</b> Lunch: rice, pork menudo, buffalo wings, fish escabeche, fruits, water & soft drinks <b>Snacks:</b> siopao, puto sikwate, soft drinks	servings	75		
	<b>Parents Effectiveness Service Seminar (PES)(GAD)</b> <b>Food Stuff:</b> Rice, bam-e, pork menudo, fish escabeche, bola-bola, soft drinks, water. <b>Snacks:</b> siopao, bodbod & soft drinks	servings	645		
	<b>MCPC/MIACAT/VAWC Quarterly Meeting(MCPC)</b> <b>Lunch:</b> rice, beefsteak, korean barbecue, chopsuey, fish escabeche, fried chicken, humba, fruits, softdrinks & water <b>Snacks:</b> siopao, empanada,	servings	1265		
		servings	100		

	budbod, bibingka soft drinks				
	<b>Search For Child Friendly Monitoring And Evaluation/Child Friendly Local Governance Audit</b> Food Stuff: Lunch: Rice, beefsteak, pork menudo, buffalo wings, fruits,water & soft drinks. Snacks: siopao, puto sikwate and soft drinks	servings	66		
	<b>Day Care &amp; SNP Workers, DCCs &amp; SNP Centers, NCDC Accreditation</b> Food Stuff: Lunch: rice, korean barbecue, bam-e, buffalo wings, chopsuey, bottled water and soft drinks Snacks: bodbod,soft drinks, siopao and soft drinks	servings	300		
	<b>DCWs and SNPs Training</b> Food Stuff: rice, buffalo wings, bam-e, pork menudo, guzo, fruits, water and soft drinks Snacks: AM: siopao and soft drinks PM: puto and sikwate	servings	360		
	<b>Day Care and SNP Workers Meeting</b> Food Stuff: Lunch: rice, buttered chicken, buffalo wings, pork menudo, chopsuey, water and soft drinks Snacks: AM: Bibingka & softdrinks PM: puto and sikwate	servings	60		
	<b>DCWs, SNPs Learning Visit/Day Care Workers Week Celebration</b>  Food Stuff: rice, buttered chicken, bam-e, pork menudo, chopsuey, fruits,water and softdrinks  Snacks: AM: bodbod and soft drinks PM: puto sikwate	servings	235		
	<b>PAG-ASA Youth Association of the Philippines (PYAP)</b>  Food Stuff: Snacks: budbud, bibingka and soft drinks Lunch: rice, fried chicken, bam-e, fish sweet & sour, fruits and softdrinks	servings	100		
	<b>Drug Abuse Prevention Advocacy, Awareness Campaign/Focus Group Discussion</b>  Food Stuff: rice, beefsteak, buttered chicken, buffalo wings, pork menudo, fruits, water and soft drinks  Snacks: AM: siopao, soft drinks PM: bodbod, soft drinks	servings	210		
<b>TOTAL</b>					

- NOTE: 1. "Pass/fail" criteria to determine the eligibility of prospective bidders shall be used. As such, non-submission of the requested eligibility requirements will result in the disqualification of bidders.
2. Bidders are required to put their respective Bidder's Bond either in CASH, CERTIFIED CHECK, CASHIER'S CHECK, or MANAGER'S CHECK, at 2% of the approved Budget for the contract to be bid. CHECK should be addressed to the Municipal Treasurer of San Francisco, Cebu. Bid proposal with no Bidder's Bond will be disqualified automatically.
3. Bidding Documents may be purchased by interested Bidders from the BAC Office and upon payment of nonrefundable fee in the amount of 0.28% of the Approved Budget of the Contract (ABC). Bidding Documents shall be received personally by the prospective bidder or his/her authorized representative.

Requirements:

CERTIFICATION:

THIS IS TO CERTIFY that the herein-quoted items are available.

\_\_\_\_\_  
(Name of Company)

\_\_\_\_\_  
(Signature of Bidder/Representative over printed name)



1. Expression of Interest (for inclusion in **Envelope A**)
2. Approved Mayor's Permit **2022 of San Francisco, Cebu**
3. 5% VAT and 1% Percentage Tax to be deducted upon payment
4. DTI Business name registration or SEC registration Certificate
5. TIN and VAT Registration
6. ITR for the preceding calendar year
7. Bidder's Bond of 2% of the ABC
9. Certificate of PhilGEPS Registration.

Please observe the following BAC activities and the corresponding schedules, to wit:

- |                                 |   |                        |                |
|---------------------------------|---|------------------------|----------------|
| 1. Pre-bid Conference           | - |                        |                |
| 2. Receipts and Opening of Bids | - | <b>August 17, 2022</b> | <b>2:00 PM</b> |

#### ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED IN A CERTIFIED TRUE COPY

(Note: The prospective bidder or its duly authorized representative shall certify under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction or copy of the original, complete, and that all statements and information provided therein are true and correct.

#### I Class "A" Documents

##### A. Legal Documents

1. SEC Registration Certificate or DTI Business Name Registration
2. Articles of Incorporation
3. Valid and Current Business Permit
4. Taxpayer's Identification Number and VAT Registration
5. Statement that the prospective bidder is not "**blacklisted**" or barred from bidding by the government or any agency
6. List of Clients
7. Company Profile
8. Income Tax Return for the preceding calendar year
9. Authority of Company Representative

##### B. Technical Documents

1. Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any (see attached Annex "A")
2. Statement whether prospective bidder is a manufacturer, supplier or distributor
3. Sworn statement that the bidder is not related to the head of the procuring agency nor to the BAC members and the BAC Secretariat/TWG Members by consanguinity or affinity up to the third civil degree (Rule VX)

##### C. Financial Documents

1. Audited Financial Statements, stamped "**received**" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder's total current assets and liabilities; and
2. Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

##### NFCC Computation

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

Where:

**K** = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

#### II Class "B" Documents

1. Valid joint venture agreement, in case of joint venture
2. Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on the schedule listed above and shall be opened on the same date to determine eligibility of each of the prospective bidders.

#### SUBMISSION AND RECEIPT OF BIDS

#### I Contents of the First Envelope (Technical Proposal)

1. Expression of Interest
1. Bid Security
2. Authority of the Signatory

3. Production/Delivery Schedule
4. Manpower requirements
5. After – sales service, if applicable
6. Technical Specifications

II Contents of the **Second Envelope** (Financial Proposal)

1. Bid prices in the prescribed Bid form; and
2. The recurring and maintenance costs, if applicable

**NOTE: SAN FRANCISCO AREA ONLY**

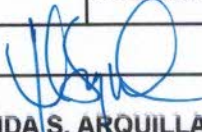
150  
889 8886

PURCHASE REQUEST San Francisco, Cebu					
Department: MSWDO		PR No: 22-08-03009	Date: AUG 03 2022		
Section:		SAI No:	Date:		
		ALOBS No:	Date:		
QUANTITY	UNIT OF ISSUE	ITEM DESCRIPTION	STOCK NO.	ESTIMATED UNIT COST	TOTAL UNIT COST
180	servings	<b>Women's Federation Officer's Monthly Meeting (GAD PROGRAM)</b> Snacks: a. siopao/ empanada & softdrinks	1	50.00	9,000.00
100	servings	<b>VAW DESK OFFICERS MEETINGS</b> Snacks: siopao & softdrinks	2	50.00	5,000.00
350	servings	<b>National/Provincial Program (GAD PROGRAM)</b> FOOD STUFF Menu 1: rice, fried chicken, pork menudo, fish escabeche, fruits, softdrinks & bottled water Snacks: siopao, torta, empanada & softsinks	3	300.00	105,000.00
100	servings	<b>PWD FEDERATION OFFICER'S MEETING</b> Snacks: siopao, torta, empanada & softdrinks	4	50.00	5,000.00
300	servings	<b>PWD WEEK CELEBRATION</b> FOOD STUFF Menu: rice, fried chicken, bam-e, bola2x, pork menudo, fruits & softdrinks Snacks: (am & pm) siopao, torta, bottled water	5	300.00	90,000.00
100	servings	<b>SENIOR CITIZEN FEDERATION OFFICER'S MEETING</b> Snacks: siopao, torta, empanada & softdrinks	6	50.00	5,000.00
520	servings	Orientation of various laws on women and children protection laws to BCPC, MCPC, BIACAT and MIACAT *Foodstuff Menu: rice, fried chicken, fish escabeche, bam-e, fruits & softdrinks Snacks: siopao/burger & softdrinks	7	300.00	156,000.00
165	servings	Provision of Skills Training/Livelihood Assistance for PWDs and Senior Citizens *Foodstuff Menu: rice, fried chicken, humba, fruits and softdrinks/bottled water Snacks: siopao and softdrinks	8	300.00	49,500.00





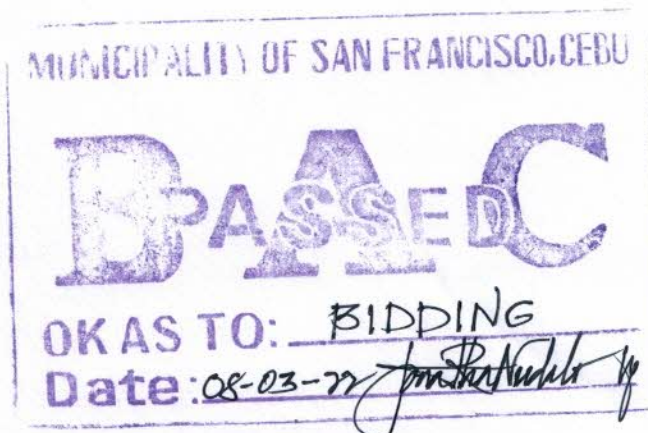
75	servings	<b>SOLO PARENTS MONTHLY MEETING(GAD)</b> <b>FOODSTUFF: LUNCH:</b> rice, pork menudo, buffalo wings, fish escabeche, fruits, water, softdrinks	9	200.00	15,000.00
250	servings	<b>SNACKS:</b> siopao, puto sikwate, softdrinks		50.00	12,500.00
645	servings	<b>PARENTS EFFECTIVENESS SERVICE SEMINAR (PES)(GAD)</b> <b>FOODSTUFF:</b> Rice, bam-e, pork menudo, fish escabeche, bola-bola, softdrinks, water	10	200.00	129,000.00
1,265	servings	<b>SNACKS:</b> siopao, bodbod softdrinks		50.00	63,250.00
100	servings	<b>MCPC/MIACAT/VAWC Quarterly Meeting (MCPC)</b> <b>LUNCH:</b> Rice, beefsteak, korean barbecue, chopsuey, fish escabeche, fried chicken, humba, fruits, softdrinks, water <b>SNACKS:</b> siopao, empanada, budbod, bibingka, softdrinks	11	300.00	30,000.00
66	servings	<b>SEARCH FOR CHILD FRIENDLY MONITORING AND EVALUATION/CHILD FRIENDLY LOCAL GOVERNANCE AUDIT</b> <b>FOODSTUFF:</b> <b>LUNCH:</b> Rice, beefsteak, pork menudo, buffalo wings, fruits, water softdrinks <b>SNACKS:</b> Siopao & Puto sikwate	12	300.00	19,800.00
300	servings	<b>DAY CARE &amp; SNP WORKERS, DCCs &amp; SNP Centers, NCDC Accreditation</b> <b>Foodstuff: Lunch:</b> Rice, Korean barbecue, Bam-e, buffalo wings, chopsuey, bottled water, softdrinks <b>SNACKS:</b> AM: bodbod, softdrinks PM: siopao, softdrinks	13	300.00	90,000.00
360	servings	<b>DCWs and SNPs Training</b> <b>Foodstuff:</b> Rice, buffalo wings, bam-e, pork menudo, guzo, fruits, water, softdrinks <b>SNACKS:</b> AM: siopao, softdrinks PM: Puto, sikwate	14	300.00	108,000.00
60	servings	<b>DAY CARE AND SNP WORKERS MEETING</b> <b>FOODSTUFF: LUNCH:</b> Rice, buttered chicken, buffalo wings, pork menudo, chopsuey, water and softdrinks <b>SNACKS:</b> AM: Bibingka & softdrinks PM: puto sikwate	15	300.00	18,000.00
235	servings	<b>DCWs, SNPs LEARNING VISIT/DAY CARE WORKERS WEEK CELEBRATION</b> <b>FOODSTUFF:</b> Rice, buttered chicken, bam-e, pork menudo, chopsuey, fruits, water, softdrinks <b>Snacks:</b> AM: Bodbod softdrinks PM: puto sikwate	16	300.00	70,500.00

100	servings	<b>PAG-ASA YOUTH ASSOCIATION OF THE PHILIPPINES (PYAP)</b> Foodstuff: Snacks: Budbod, bibingka, softdrinks Lunch: rice, fried chicken, bam-e, fish sweet & sour, fruits and softdrinks	17	300.00	30,000.00
210	servings	<b>DRUG ABUSE PREVENTION ADVOCACY, AWARENESS CAMPAIGN/ FOCUS GROUP DISCUSSION</b> FOODSTUFF: Rice, beefsteak, buttered chicken, buffalo wings, pork menudo, fruits, water, softdrinks Snacks: AM: siopao, softdrinks PM: bodbod softdrinks	18	300.00	63,000.00
				<b>TOTAL</b>	<b>634,050.00</b>

  
**NAIDA S. ARQUILLANO** /  
Municipal Budget Officer

Purpose: For MSWD Office Foodstuff (3rd Quarter) C.Y 2022

REQUESTED BY:		APPROVED BY:
Signature:		
Printed Name:	<b><u>MARITER P. GALINDO</u></b>	<b><u>ALFREDO A. ARQUILLANO JR.</u></b>
Designation:	Municipal Social Welfare & Development Officer	Municipal Mayor







Bid Supplement Abstract

Reference Number: 8898886

Title: INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID TO SUPPLY/CATER MEALS AND SNACKS USED FOR THE SEMINAR/TRAINING ON CREATING A SUSTAINABLE RESILIENT ORGANIZATION CULTURE.

Category: Catering Services

Type: Clarification

Bid Supplement No.: 8898886-01

Title: INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID TO SUPPLY/CATER MEALS AND SNACKS USED FOR TRAININGS/SEMINAR AND LOCAL PROGRAM OF MSWD OFFICE, SAN FRANCISCO, CEBU

Contact Person: Zenaida M Formentera

Remarks: Due to wrong title and/or clerical error

Note: Click the document name to view the attachment.

Document Name	Document Type	Content	Format
<a href="#">INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BI</a>	Electronic	Supporting Documents	Legal 8.5 x 14

Back

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.





## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 8898886  
**Procuring Entity** MUNICIPALITY OF SAN FRANCISCO, CEBU  
**Title** INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID TO SUPPLY/CATER MEALS AND SNACKS USED FOR THE SEMINAR/TRAINING ON CREATING A SUSTAINABLE RESILIENT ORGANIZATION CULTURE.  
**Area of Delivery** Cebu

<b>Solicitation Number:</b>	150-2022	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Catering Services	<b>Date Published</b>	05/08/2022
<b>Approved Budget for the Contract:</b>	PHP 634,050.00	<b>Last Updated / Time</b>	05/08/2022 00:00 AM
<b>Delivery Period:</b>	7 Day/s	<b>Closing Date / Time</b>	17/08/2022 14:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Zenaida M Formentera BAC Member San Francisco San Francisco Cebu Philippines 6050 63-032-3164657 63-30-2291365 sanfrancamotes@yahoo.com.ph		

#### Description

Republic of the Philippines  
Province of Cebu  
Municipality of San Francisco

BIDS AND AWARDS COMMITTEE  
San Francisco, Cebu

INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID TO SUPPLY/CATER MEALS AND SNACKS USED FOR THE SEMINAR/TRAINING ON CREATING A SUSTAINABLE RESILIENT ORGANIZATION CULTURE.

Notice is hereby given that the articles listed at the back hereof will be submitted for public bidding at the Mayor's Office, Municipality of San Francisco, Province of Cebu on August 17, 2022, at 2:00 P.M. in the BAC Office Bldg., Municipality of San Francisco, Cebu.

Eligible bidders shall submit their bids through their authorized managing officer or their duly authorized representative using this official form including its annexes on or before August 17, 2022, at 2:00 P.M. in two (2) separate sealed envelopes, the first containing the technical component of the bid with the expression of interest and the second containing the financial component of the bid, with the name of the contract to be bid and the name of the bidder in capital letters, addressed to the BAC. Bidders shall mark two envelopes; "DO NOT OPEN BEFORE (date, time, and opening of bids)." Both envelopes shall then be sealed in an outer envelope, which shall be addressed to the BAC and shall be marked as specified.

Bids submitted after the deadline on August 17, 2022, at 2:00 P.M. shall not be accepted.

Bidders may modify their bids, provided that this is done before the deadline for the submission and receipt of bids. A bidder who modifies its bid shall not be allowed to retrieve its original, but shall only be allowed to send another bid equally sealed, properly identified, linked to its original bid and marked as a "Modification" thereof, and stamped "received" by the BAC. Bid modification received after the applicable deadline shall not be considered and shall be returned to the bidder unopened.

Bidder may through a letter, withdraw its bid before the deadline for the receipt of bids. Withdrawal of bids after the applicable deadline shall be subject to appropriate sanctions as prescribed in IRR-A. A bidder that withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract. A bidder may also express its intention not to participate in the bidding through a letter, which should reach and be stamped received by the



BAC before deadline for the receipt of bids.

Each bid must be accompanied by a Bid Security in Cash, Certified Check, Cashier's Check, Manager's Check, in the amount in PESOS equivalent to two percent (2%) of approved budget for the contract to be bid as a guarantee that the successful bidder shall, within ten (10) Calendar Days, from receipt of the NOTICE OF AWARD, enter into contract with the Municipality of San Francisco, Cebu. No Bid Securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed to comply with any of the requirements to be submitted in the first envelope of the bid, as provided in IRR-A. It shall be returned only after the bidder with the lowest calculated responsive bid has signed the contract and furnished the Performance Security, also in Cash, Certified Check, Cashier's Check, Manager's Check, Bank Draft or irrevocable letter of credit in the amount equivalent to five percent (5%) of the total contract price, or in the form of bank guarantee equivalent to thirty percent (30%) of the total contract price to guarantee the faithful performance by the winning bidder of its obligation under the contract prepared in accordance with the bidding documents and co-terminus with the final completion of the contract. The performance security shall be forfeited in favor of the Municipality of San Francisco, Cebu in the event it is established that the winning bidder is in default in any of its obligations under the contract. Performance Security maybe released after the issuance of the Certificate of Acceptance.

Upon the winning bidder's failure to make delivery, when due, the supplier shall be liable for damages for the delay, and shall pay liquidated damages, not by way of penalty, an amount equal to one tenth (1/10) of one percent (1%) of the cost delayed goods scheduled for delivery for everyday of delay until such goods are finally delivered and accepted. Such amount shall be deducted from whichever is convenient to the Municipality of San Francisco, Cebu. In no case shall the total sum of liquidated damages exceed fifteen percent (15%) of the total contract price, and in either case the government shall automatically rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

It is requested that the bidder or his/her authorized representative be present to witness the opening of bid. All bids received on time will, however, be opened with or without the presence of the bidder or his/her duly authorized representative.

The Municipality of San Francisco, Cebu reserves the right to reject any and all bids, to waive any defect or informality of the bid proposals received to accept the offer it deems most advantageous to the government.

All terms and conditions in this advertisement and all terms, conditions, specifications, exceptions, and quotations and remarks on the bid shall ipso facto be constituted a part and parcel of the contract or Purchase Order for supplies.

SEE ARTICLES FOR QUOTATIONS Very truly yours,  
AT THE BACK

RICHARD V. MANINGO  
BAC Chairman

ADVERTISEMENT No. 151-2022 TO BE OPENED ON: August 17, 2022, at 2:00 P.M.  
REFERENCE: \_\_\_\_\_ PR. NO. 22-08-0368 DATE: August 3, 2022  
ALOPS No. \_\_\_\_\_ DATE: \_\_\_\_\_

ALLOCATED BUDGET FOR THE CONTRACT (ABC): PHP 769,945.00  
SOURCE OF FUNDS: SEMINAR/ TRAINING BUDGET ALLOCATION

PURPOSE: INVITATION TO BID TO SUPPLY/CATER MEALS AND SNACKS USED FOR THE SEMINAR/TRAINING ON CREATING A SUSTAINABLE RESILIENT ORGANIZATIONAL CULTURE.

ITEM NO.	ITEM & DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL PRICE
	Women's Federation Officer's Monthly Meeting (GAD PROGRAM)				
	Snacks: a. siopao/empanada & softdrinks	servings	180		
	Vaw Desk Officers Meeting				
	Snacks: siopao & softdrinks	servings	100		
	National/Provincial Program (GAD PROGRAM) Food Stuff: Menu 1: rice, fried chicken, pork menudo, fish escabeche, fruits, softdrinks & bottled water				
	Snacks: siopao, torta, empanada & softdrinks	servings	350		
	PWD FEDERATION OFFICER'S MEETING Snacks: siopao, torta, empanada & softdrinks	servings	100		
	PWD WEEK CELEBRATION				
	Food Stuff: Menu: rice, fried chicken, bam-e, bola2x, pork menudo, fruits & softdrinks				
	Snacks: (am & pm) siopao, torta & bottled water	servings	300		
	SENIOR CITIZEN FEDERATION OFFICER'S MEETING				
	Snacks: siopao, torta, empanada & softdrinks	servings	100		
	Orientation of Various Laws and Women and Children Protection laws to BCPC, MCPC, BIACAT, and MIACAT				
	Food Stuff: Menu: rice, fried chicken, fish escabeche, bam-e, fruits & softdrinks				
	Snacks: siopao/burger & softdrinks	servings	520		
	Provision of Skills Training/Livelihood Assistance for PWDs and Senior Citizens				
	Food Stuff: Menu: rice, fried chicken, humba, fruits & softdrinks/bottled water				
	Snacks: siopao and softdrinks				



servings 165  
Solo Parents Monthly Meeting (GAD)  
Food Stuff: Lunch: rice, pork menudo, buffalo wings, fish escabeche, fruits, water & soft drinks  
servings 75  
Snacks: siopao, puto sikwate, soft drinks  
servings 250  
Parents Effectiveness Service Seminar (PES)(GAD)  
Food Stuff: Rice, bam-e, pork menudo, fish escabeche, bola-bola, soft drinks, water.  
servings 645  
Snacks: siopao, bodbod & soft drinks  
servings 1265  
MCPC/MIACAT/VAWC Quarterly Meeting(MCPC)  
Lunch: rice, beefsteak, korean barbecue, chopsuey, fish escabeche, fried chicken, humba, fruits, softdrinks & water  
Snacks: siopao, empanada, budbod, bibingka soft drinks servings 100  
Search For Child Friendly Monitoring And Evaluation/Child Friendly Local Governance Audit  
Food Stuff: Lunch: Rice, beefsteak, pork menudo, buffalo wings, fruits,water & soft drinks. Snacks: siopao, puto sikwate and soft drinks  
servings 66  
Day Care & SNP Workers, DCCs & SNP Centers, NCDC Accreditation  
Food Stuff: Lunch: rice, korean barbecue, bam-e, buffalo wings, chopsuey, bottled water and soft drinks Snacks: bodbod,soft drinks, siopao and soft drinks  
servings 300  
DCWs and SNPs Training  
Food Stuff: rice, buffalo wings, bam-e, pork menudo, guzo, fruits, water and soft drinks  
Snacks: AM: siopao and soft drinks PM: puto and sikwate  
servings 360  
Day Care and SNP Workers Meeting  
Food Stuff: Lunch: rice, buttered chicken, buffalo wings, pork menudo, chopsuey, water and soft drinks  
Snacks: AM: Bibingka & softdrinks PM: puto and sikwate  
servings 60  
DCWs, SNPs Learning Visit/Day Care Workers Week Celebration  
  
Food Stuff: rice, buttered chicken, bam-e, pork menudo, chopsuey, fruits,water and softdrinks  
  
Snacks: AM: bodbod and soft drinks PM: puto sikwate  
servings 235  
PAG-ASA Youth Association of the Philippines (PYAP)  
  
Food Stuff: Snacks: budbud, bibingka and soft drinks Lunch: rice, fried chicken, bam-e, fish sweet & sour, fruits and softdrinks  
servings 100  
Drug Abuse Prevention Advocacy, Awareness Campaign/Focus Group Discussion  
  
Food Stuff: rice, beefsteak, buttered chicken, buffalo wings, pork menudo, fruits, water and soft drinks  
  
Snacks: AM: siopao, soft drinks PM: bodbod, soft drinks  
servings 210  
TOTAL

NOTE: 1. "Pass/fail" criteria to determine the eligibility of prospective bidders shall be used. As such, non-submission of the requested eligibility requirements will result in the disqualification of bidders.  
2. Bidders are required to put their respective Bidder's Bond either in CASH, CERTIFIED CHECK, CASHIER'S CHECK, or MANAGER'S CHECK, at 2% of the approved Budget for the contract to be bid. CHECK should be addressed to the Municipal Treasurer of San Francisco, Cebu. Bid proposal with no Bidder's Bond will be disqualified automatically.  
3. Bidding Documents may be purchased by interested Bidders from the BAC Office and upon payment of nonrefundable fee in the amount of 0.28% of the Approved Budget of the Contract (ABC). Bidding Documents shall be received personally by the prospective bidder or his/her authorized representative. CERTIFICATION:

THIS IS TO CERTIFY that the herein-quoted items are available.

\_\_\_\_\_  
(Name of Company)

\_\_\_\_\_  
(Signature of Bidder/Representative over printed name)

Requirements:

1. Expression of Interest (for inclusion in Envelope A)
2. Approved Mayor's Permit 2022 of San Francisco, Cebu
3. 5% VAT and 1% Percentage Tax to be deducted upon payment
4. DTI Business name registration or SEC registration Certificate
5. TIN and VAT Registration
6. ITR for the preceding calendar year
7. Bidder's Bond of 2% of the ABC
9. Certificate of PhilGEPS Registration.

Please observe the following BAC activities and the corresponding schedules, to wit:

1. Pre-bid Conference -
2. Receipts and Opening of Bids - August 17, 2022 - 2:00 PM



ELIGIBILITY REQUIREMENTS/DOCUMENTS TO BE SUBMITTED IN A CERTIFIED TRUE COPY

(Note: The prospective bidder or its duly authorized representative shall certify under oath that each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy, or a true and faithful reproduction or copy of the original, complete, and that all statements and information provided therein are true and correct.

I Class "A" Documents

A. Legal Documents

- 1. SEC Registration Certificate or DTI Business Name Registration
- 2. Articles of Incorporation
- 3. Valid and Current Business Permit
- 4. Taxpayer's Identification Number and VAT Registration
- 5. Statement that the prospective bidder is not "blacklisted" or barred from bidding by the government or any agency
- 6. List of Clients
- 7. Company Profile
- 8. Income Tax Return for the preceding calendar year
- 9. Authority of Company Representative

B. Technical Documents

- 1. Statement of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any (see attached Annex "A")
- 2. Statement whether prospective bidder is a manufacturer, supplier or distributor
- 3. Sworn statement that the bidder is not related to the head of the procuring agency nor to the BAC members and the BAC Secretariat/TWG Members by consanguinity or affinity up to the third civil degree (Rule VX)

C. Financial Documents

- 1. Audited Financial Statements, stamped "received" by the BIR or its duly accredited and authorized institutions, for the immediately preceding calendar year, showing, among others, the bidder's total current assets and liabilities; and
- 2. Copy of the computation of the Net Financial Contracting Capacity (NFCC) or a commitment from a licensed bank to extend to it a credit line if awarded the contract to be bid, or a cash deposit certificate in an amount at least equal to ten percent (10%) of the approved budget for the contract to be bid.

NFCC Computation

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding projects under ongoing contracts, including awarded contracts yet to be started.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one (1) year up to two (2) years, and 20 for a contract duration of more than two (2) years.

II Class "B" Documents

- 1. Valid joint venture agreement, in case of joint venture
- 2. Letter authorizing the BAC or its duly authorized representative/s to verify any or all of the documents submitted for the eligibility check

Note: Eligibility requirements/documents shall be submitted to the BAC in sealed ELIGIBILITY ENVELOPE duly marked as such together with the Technical and Financial Envelopes on the schedule listed above and shall be opened on the same date to determine eligibility of each of the prospective bidders.

SUBMISSION AND RECEIPT OF BIDS

I Contents of the First Envelope (Technical Proposal)

- 1. Expression of Interest
- 1. Bid Security
- 2. Authority of the Signatory
- 3. Production/Delivery Schedule
- 4. Manpower requirements
- 5. After – sales service, if applicable
- 6. Technical Specifications

II Contents of the Second Envelope (Financial Proposal)

- 1. Bid prices in the prescribed Bid form; and
- 2. The recurring and maintenance costs, if applicable

NOTE: SAN FRANCISCO AREA ONLY

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	CATERING SERVICES	INVITATION TO SUBMIT PROPOSAL FOR INVITATION TO BID TO SUPPLY/CATER MEALS AND SNACKS USED FOR THE SEMINAR/TRAINING ON CREATING A SUSTAINABLE RESILIENT ORGANIZATION CULTURE.	1	Lot	634,050.00

Other Information

Suppliers/bidders must download the attached documents in the associated component section.

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.